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**Minutes of the meeting of the University Academy of Engineering Local  
Governing Body  
held at 4.30 pm on Wednesday, 15 November 2017  
University Academy of Engineering - Trafalgar Street, London SE17 2TP**

**Present**

Rao Bhamidimarri (Chair)  
Natalie Ferer  
Karen Fowler  
Lesley Morrison  
Tony Roberts  
John Taylor

**Apologies**

Steve French  
Samantha Jury-Dada

**In attendance**

Claire Viner  
Alexander Enibe

**1. Welcome and apologies**

The chair welcomed the governors to the meeting. The above apologies were noted.

The chair informed the LGB of the resignation of Michael Broadway as a governor from the governing body.

The chair would work with the clerk to find a replacement governor with the required skills.

**2. Declarations of interest**

No governors declared a conflict of interest in any item on the agenda.

**3. Minutes of previous meeting**

The LGB approved the minutes of the meeting held on Wednesday, 13 September 2017.

**4. Matters arising**

The LGB noted the matter arising in item 7 student progressions from the previous meeting of 18 July 2017, and agreed that this should be included in the student progress report to be presented by the Principal at the next meeting of 14 March 2018.

The LGB noted the matter arising in item 8 pupil premium from the previous meeting of 21 June 2017. It was agreed that the Principal should prepare a pupil premium plan and circulate to members of the Finance and General Purposes committee, when available.

## **5. Principal's Report**

The LGB noted the Principal's report which included school KPIs and student related data.

The LGB discussed the students' external and internal exclusions. The Principal explained that the SEND students were internally excluded. They are mostly year 7 students and they will be starting a 4-week transition programme with a specialist curriculum as a result.

The LGB discussed students' performance. The Principal reported that the dip in students' performance was partly attributed to the way they are assessed. The Principal would be introducing a more accurate model as the students' grades were previously overinflated. It was agreed that the setting of targets would be reviewed. The LGB expressed concern particularly in the performance of year 10 students and what can be done to reverse the trend.

The LGB discussed the school improvement report. There is a plan underway to change the assessment model currently being used. There will be two summative assessments in a year under the new system.

The LGB noted the adjustments to the SLT responsibilities. The LGB have requested that Merion Lewis give an update on the 6<sup>th</sup> formers at the next LGB meeting of 14 March 2017.

The LGB discussed the recruitment for year 7 for academy year 2018/19.

The LGB noted the year 9 students' outward-bound trip to the Lake District in October; positive feedback received of students' conduct from the out bound centre manager. Photos of the trip would be put up on the UAE website.

## **6. Schools Development Plan**

The LGB discussed the school development plan, which would be linked to the Trust plan. The Principal would update the LGB at a future meeting.

## **7. Self Evaluation Form**

The LGB noted the self - evaluation form, which had been completed in May 2017 by the previous Principal.

An updated self - evaluation form will be produced in the course of the year as part of the school improvement cycle. An update would be provided at the LGB meeting on 24 May 2017.

8. **Review parent, staff & pupil survey results**

The LGB noted the survey results.

9. **Parent Governor Update**

The LGB noted that there are currently two vacancies for parent governors.

Parents had been invited to express an interest in becoming a governor.

10. **Update from MAT Board**

The LGB requested that in future, a summary of discussions of the MAT Board meetings are shared at the LGB meetings. The chair will discuss this with the MAT board of directors at its next MAT board meeting.

11. **Governors visits**

The LGB noted the governors' visit report from Natalie Ferer and encouraged other governors to make visits to the school.

12. **Reports on decisions from subcommittees**

The LGB noted the reports from the subcommittee meetings.

13. **Local school risk register**

The LGB agreed that the CEO would circulate a risk register, which had been produced.

14. **UAE Internet safety report**

The LGB noted the report. There had been no serious incidents or breaches of internet safety.

15. **Finance management report**

The LGB noted the finance management report. The revised budget presented was approved by the LGB.

16. **Register of business interests**

The LGB noted the Register of Business interests presented, which would be published on the UAE website.

**Date of next meeting**  
**4.30 pm, on Wednesday, 14 March 2018**

**Confirmed as a true record**

..... (Chair)