

Minutes of the meeting of the South Bank Engineering UTC School Advisory Board
held at 4.00 pm on Wednesday, 19 June 2019
South Bank Engineering UTC, 56 Brixton Hill SW2 1QS

Present

Lesley Morrison (Chair)
Ed Arthur
Ian Brixey
Dan Cundy
Beau Fadahunsi
Tony Roberts
Leona Ross
Joanne Young

In attendance

Clym Cunnington
Kam Bains
Alexander Enibe

1. Welcome and apologies

The Chair welcomed the governors to the meeting and introduced Rachael Norman (school improvement advisor).

There was a 30min presentation on the new Ofsted framework prior to the SAB meeting.

2. Declarations of interest

No governors declared an interest in any item on the agenda.

3. Minutes of previous meeting

The SAB approved the minutes of the previous meeting held on 15 May 2019.

4. Matters arising

The SAB noted the actions arising from the previous meeting.

The SAB noted that all matters arising from the previous meeting (below) would be carried forward.

On item 6, the SAB requested that Austin Shepherd provides an update on the structure proposal at its meeting in September 2019.

On item 7, the SAB requested the Principal updates the School Improvement Plan and provide results and analysis at its meeting in September 2019.

On item 8, the SAB requested the Principal and Business Manager look into the funding of breakfast club by the LSBU Alumni. The SAB noted that the Principal has joined the LSBU Alumni committee.

On item 9, the SAB requested the Principal provides the updated Self-evaluation form at its meeting in September 2019.

5. **School Improvement Advisor report update**

Rachael Norman (school improvement advisor) joined the meeting.

The SAB noted the School Improvement Advisor report which covered the autumn 2018, spring 2019 and summer 2019 visits.

Autumn 2018

The SAB noted the A1 - Outcomes for pupils (2018, within the context of the last 3 years and reference to significant groups).

The SAB noted in the provisional outcomes for 2017/18 Key Stage 4, all key measures of attainment are above or broadly in line with the national averages for 2017 or published 2018 figures. Attainment 8 was 0.1 above national and would have been higher but a small number of students failed to fill all their A8 buckets (largely due to late starting points) and this reduced their individual scores.

The SAB noted the A2 - Quality of teaching, learning and assessment.

The SAB noted that the quality of teaching across the UTC is strong and marking and feedback is becoming increasingly consistent. Tracking systems are improving and SIMS is now being used as an internal MIS.

Spring 2019

The SAB noted that the School Improvement Advisor (SIA) visited the UTC on 22 March 2019 to have individual meetings with the members of the Senior Leadership Team (SLT) about the Ofsted action plans.

The SIA confirmed that she did an unannounced monitoring visit to the UTC on Wednesday, 5 June 2019.

Summer 2019

The SIA confirmed that books were comprehensibly marked. The SIA also confirmed that there has been improvement since the training on the new marking policy. The SAB noted that some gaps were identified.

The SAB noted that quality of work and marking feedback should have more consistency, but taking into consideration that the new policy had just been introduced in the last six weeks.

On effectiveness of leadership and management, the SIA confirmed that there has been some improvement, but some areas still require improvement and this may be due to the marking policy that has just been introduced.

Post Ofsted action plan update

The SAB noted that changes have been made to the time that the register is formally taken. From September 2019, registers will formally close at 9:15am with attendance follow up calls all being made by 10:00am.

On quality assurance, the SAB noted that there is a lack of middle leadership at the UTC and that the Vice Principal is currently doing the quality assurance, and this is not sustainable. The Principal confirmed that the lack of middle leadership at the UTC needs to be fixed urgently.

A governor asked who does the analysis of data. The Principal confirmed that this is done by the SLT because of the gaps in the middle leadership.

The SAB noted that the UTC need 3 people for the middle leadership.

The SIA also shared the view that the middle leadership is necessary at the UTC.

The SAB requested the Principal to prepare a plan for the recruitment of the middle leadership so as to present it at the upcoming SBA Board meeting on 25 June 2019.

The SIA confirmed that the SLT at the UTC have done good things very quickly post Ofsted inspection.

The SAB challenged the Principal on whether the UTC have the staff with subject knowledge to deliver the A level Sixth form. The Principal confirmed that the UTC have a strong team to handle this.

In responding to a question, the Principal confirmed that the teachers are positive about the new closing time structure.

6. Principal's report

The SAB noted the principal's report.

Quality of teaching, learning and assessment

The SAB noted that a new marking and assessment policy has been launched which comprises of revised expectations of staff, including periodic deep marking, an increased focus on formative assessment and an expectation to mark for literacy.

The SAB noted that 40 Year 10 books were reviewed across the following subjects: English language, English literature, Computer science, Science and Maths in the week beginning 3 June 2019.

A governor challenged Kam Bains (Vice Principal) on how progress can be measured and the SAB would not have to wait until the results come out. The Vice Principal confirmed that there have been strategies and thinks that the mock exam results from the current set of students would be better than last year.

The SAB agreed to assess all the interventions after the results come out in September 2019 to see if they worked.

The SAB requested the Vice Principal do a presentation on marking at its next meeting in September 2019.

A governor asked if the UTC can hire a few more teachers that can come in to support the current teachers so that they can be able to mark the work that they are struggling to mark. The Principal responded that some of those teachers are not as good as you would want them to be.

Staffing

The Principal confirmed that staffing is good and prepared to start in September 2019.

Curriculum

The Principal confirmed that the Key Stage 4 curriculum will be amended slightly to drive outcomes in 2019-20. The Principal also confirmed that all students will study triple science rather than double award. Some will sit foundation tier to ensure all make sufficient progress from starting points. This will support outcomes in the English Baccalaureate bucket as computer science, which will still be taught. Although this is a challenging subject for students with weaker ability.

The SAB noted that the health specialist curriculum is being actively developed in conjunction with employer partners.

In response to a question, the Principal confirmed that there are predictable rate to use to compare the results when they come out.

Personal development, behaviour and welfare

The SAB noted the presentation on students' conduct.

On Key Stage 4 attendance, the Principal said that there has been some improvement in both Years 10 and 11 for the spring term. Summer census as reported to the DfE is 93.98% attendance for Key Stage 4, which is close to the 94% national average for Key Stage 4 (2016).

Safeguarding

The SAB noted that one student was excluded for bringing the UTC into disrepute being involved in an affray on the street during the school day. Police were present and the student was arrested.

The SAB noted that a student was permanently excluded and his parent has asked to withdraw him from the UTC and to home-educate him.

Employment engagement

The Principal confirmed that David Bell is now responsible for developing employer engagements, including a schedule of engagements over the next calendar year.

The SAB noted that the UTC have held meetings with LSBU and GSTT for new projects last month, and will be meeting with Kings NHS regarding new projects next month.

The SAB noted the employer projects 2018-19 that have been done recently.

The SAB noted the plans for the employer and partner projects 2019-20.

Student recruitment update

The SAB noted that the student recruitment numbers for the next academic year are looking positive at the UTC.

The SAB noted the activities being put in place for student recruitment drive.

Health Specialism research

The SAB discussed the proposal to add a second specialism in health at the UTC starting from September 2019.

The SAB noted the uniqueness in offering this specialism at the UTC and the opportunities this will bring for the students, as there is a range of careers on offer in NHS – offering good salaries, career prospects, training and pension.

The Principal confirmed that there will be two strands of the health curriculum offer: one delivered with a core of science A levels, and one with BTEC Health and Social Care at its centre.

The SAB noted that Joanne Young (Kings College hospital NHS employer sponsor) has been working very closely with the Principal on the second specialism.

The SAB challenged the Principal on whether there are potential risks that the male students will do engineering and the female students will do health, and

what plan are there to address this. The Principal confirmed that there is a risk of this happening but there is a plan in place to address this if it happens.

The SAB noted that the SBA Board supports the second specialism idea.

7. Pupil premium expenditure and impact

The SAB noted the Pupil premium expenditure and impact.

Pupil premium funding is allocated to the UTC in arrears, with the 2017-18 funding figure published from April 2018 to March 2019 and therefore based on the previous academic year's Year 10 cohort. The SAB noted that the UTC students were drawn from those who have been eligible for Free School Meals (FSM) at any time in the last six years: FSM6 - £935 per student.

In April 2017 - March 2018, at the UTC, the pupil premium allocation was for Key Stage 4 cohort: FSM6: 35 students = £32953 equates to 37% of the student population in Key Stage 4.

The SAB noted the pupil premium UTC objectives for 2018-19.

The SAB noted that following the pupil premium funding activities in 2017-18, the results in August 2018 were as follows:

Attainment 8 – all students 44.7 points; disadvantaged 43.5 points. This means that there was an in-school gap of 1.2 points, this is narrow but does indicate performance was lower for disadvantaged students. The 43.5 for the UTC disadvantaged students was well above the national average (2017) of 36.9 points, which shows a positive gap of 6.6 points.

Provisional progress 8 – the UTC had educational impact over the two years since students enrolled at the start of Year 10. Indicative score of -0.30 for all students compared to -0.63. This represents a gap in-school of -0.33. It represents a gap to national of -0.24 as national disadvantaged Progress 8 was -0.39 in 2017. According to the Principal, focused work on reducing the gaps is prioritised for 2018-19.

8. School Development Plan and SEF - any progress

The SAB noted the School development planning and SEF and progress.

The SAB noted the progress update on Ofsted action plan in the 5 key areas: quality of teaching and learning; attendance, punctuality and conduct; quality assurance and staff development; 16-19 study programmes and literacy.

The Principal confirmed that he is awaiting the results and then review and prepare the Self-evaluation form in line with the new Ofsted framework. The Principal also confirmed that this will have the post Ofsted action plan. The SAB noted that there is leadership capacity to drive this.

9. **Governors' training update and signing**

The SAB noted the deadline for the completion of the governors' training courses, which is 24 June 2019.

The SAB are encouraged to complete the trainings by 24 June 2019.

10. **Finance update**

The SAB noted the finance update.

The SAB noted that the UTC is forecasting £200k when you factor in depreciation.

The SAB noted that the UTC have not received water bill for a while. The Business Manager confirmed that the surplus is available to cover this cost.

11. **Link governors' visit update**

The SAB noted the Joanne Young's SEND link governor visit report.

**Date of next meeting
4.00 pm, on Wednesday, 25 September 2019**

Confirmed as a true record

..... (Chair)