

**Minutes of the meeting of the South Bank Engineering UTC Local Governing
Body
held at 4.30 pm on Wednesday, 15 March 2017
South Bank Engineering UTC, 56 Brixton Hill SW2 1QS**

Present

Rao Bhamidimarri (Chair)
Karen Adewoyin
Ian Brixey
Natalie Ferer
Joanne Young
Dan Cundy

Apologies

Richard Parrish
Tony Roberts
Ruth Smith

In attendance

Cath Ferrant
Dan Smith
Pervena Singh (Clerk)

1. Welcome and apologies

The Chair welcomed governors to the meeting, and guest Cath Ferrant, who was invited to join the meeting as an observer. The above apologies were noted.

Prior to the meeting, the governors received an informal presentation from teachers of the math, computing and engineering department. Each teacher provides a brief overview of achievements within their teams.

2. Chair's business: LGB appointments & resignations

The Chair informed the Local Governing Body (LGB) of the resignation of Lynn Grimes, and the LGB ratified the co-opted appointments of Ed Arthur, Associate Management Consultant at PwC and Sarah Gordon London South Bank University's Head of Outreach and Engagement.

The LGB thanked Lynn Grimes for her contribution and support to the UTC.

3. Declarations of interest

No governor declared an interest in any item on the agenda.

4. Minutes of previous meeting

The LGB approved the minutes of the meeting of 30 November 2016.

5. **Matters arising**

The LGB discussed the pending matters below;

Agenda 4 - Policies for the approval by South Bank Academies Board and LGB are being developed and will be circulated when available.

Agenda 5 - The LGB requested a Prevent Duty training session to be provided at the next LGB meeting on 17 May 2017. A calendar invite will be circulated to the governors by the Clerk.

Agenda 7 - Virtual reality tour as part of an additional aid for recruiting new students to be put on hold, as the development of this was not part of the building contract. It will incur a significant cost for the architects to develop.

Agenda 9 – Amended Engagement of Employers with Student Policy to be circulated to governors.

All other matters arising had been completed.

6. **Principal's report**

The LGB discussed the Principal's report, which covered operational and building matters, quality of teaching, learning and assessment, personal development, behaviour and welfare, outcomes for children and learners, effectiveness of leadership and management, and marketing and recruitment.

The LGB discussed the temporary accommodation and were informed of the completion date for the new building of 18 September 2017. The Principal mentioned a working group requested at the Learning and Teaching committee will be established to discuss alternative locations and action plans should the new building not be ready.

The LGB were informed of the termly assessments and reports to students which outline grades for efforts and attainments against targets. The Principal confirmed that marking and feedback is regularly scrutinised by the senior leader team.

The committee discussed the quality of teaching. The Principal reported that there were unannounced lesson observations and consistent approach to assessing teaching.

The LGB were pleased to be notified of the award received on behalf of the UTC and King's College NHS Trust for the Chief Scientific Officer's Innovation in Engineering and Science. The award will bring additional exposure, connections and opportunities to the UTC.

The committee were informed of a small cohort that has caused an effect on the overall outcomes for students and learners.

The LGB requested for SEN and pupil premium to be included as part of the outcomes for children and learners data tables.

The LGB discussed risks and potential mitigation in the event that the UTC gets a low intake of Year 10 students.

7. Update on new assessment system

The LGB were presented with an update on new assessment system. It was reported that assessment at GCSE level had changed. Previous grading systems using A* - G with C being considered a pass, has been superseded by a new numerical system from 9-1, with 9 being the highest grade and 5 likely to be the equivalent to a grade C. The committee discussed the freedom of schools to set their own assessment models whilst noting the difficulties when comparing performance between schools.

8. Self Evaluation form & 3 Year strategy report

The LGB were presented with the school's self-evaluation form and 3 year strategy report.

The LGB requested that the self-evaluation form include governance within the effectiveness of leadership and management, self-assessment grading.

The governors were encouraged to review the document and provide feedback. A revised version would be presented at the next meeting.

9. January 2017 financial management report

The LGB noted the January 2017 financial management report and tabled February 2017 financial report.

The report had been reviewed by the Finance and General Purposes committee and there were no material matters that required the LGB's attention.

The Business Manager reported a £200k grant from DfE for the UTC over a period of 3 years, subject to meeting certain conditions. Governors requested a breakdown of where money will be apportioned to.

The LGB queried the use of Trust-wide financial policy, and was told of the difficulties of having a uniform policy as the structure and funding of the two schools is different.

DfE visit

The LGB received a verbal update following the DfE's termly monitoring visit at the UTC on 8 March 2017. The team consisted of two Ofsted Inspectors and one DfE official. An informal feedback session concluded the visit and a

written report would follow in a few weeks.

The Principal reported that the visit went well and that the inspectors were complimentary about the achievement of the schools given the limitations of the temporary accommodation.

The governors, who met the DfE Team, reported that the inspectors raised queries in relation to entry standards, consistency of teaching quality and student recruitment.

11. Discussions at subcommittees

The LGB noted the discussions at subcommittee report and links to supporting papers on for the Learning and Teaching and the Finance and General Purposes committee meetings.

12. Governors' visits

As set out in the Scheme of Delegation, governors of the LGB were encouraged to visit the school termly.

13. Any other business

The LGB were notified of a request from Charles Parker CEO of University Technical colleges who would like to attend the UTC LGB meeting on 17 May 2017.

The Chair thanked the two students who made a presentation at the London South Bank University's International Women's day.

It was noted that a joint sports days for both schools would be arranged.

**Date of next meeting
4.30 pm, on Wednesday, 17 May 2017**

Confirmed as a true record

..... (Chair)