



Create your future

CONFIDENTIAL

Meeting of the University Academy of Engineering Learning & Teaching Committee

3.30 - 5.00 pm on Wednesday, 10 May 2017
in University Academy of Engineering - Trafalgar Street, London SE17 2TP

Agenda

<i>No.</i>	<i>Item</i>	<i>Pages</i>	<i>Presenter</i>
3.	Minutes of previous meeting - Student recruitment update	3 - 4	LM RB

Date of next meeting
3.30 pm on Wednesday, 1 November 2017

Members: Lesley Morrison (Chair), Karen Fowler, Rao Bhamidimarri, Steve French and Tony Roberts

Apologies: Gary Nelson and Farah Nur

In attendance: Pervena Singh (Clerk)

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Internal Audit Report – April 2017

Student Recruitment

Tracking of student recruitment and applications is completed on a weekly basis, student numbers are directly linked to income.

Academy

Recruitment at two stages (Year 7 and Year 12).

In Year 7 admissions are co-ordinated by the local authority (LA), the table below shows that 144 students were allocated by the LA and the Academy is currently chasing acceptances.

Allocation from Local Authority	144
Offers Declined (A)	17
Current Acceptances (B)	83
Offers but no acceptance (C)	44
Total Offers Outstanding B+C	127
Funded/Submitted Numbers	150

In Year 12 the Academy completes the whole admissions process and the table below shows the cumulative applications received at the end of each month.

	Cumulative Applications								
	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17
Year 12	0	0	9	25	28	35	0	0	0

The following table forecasts the number of students starting in September 2017 in Year 12, it does this by using factors to forecast the number of applications likely to be received by the end of the process and the likely non-acceptance of places from applicants. Historical data for the UTC and Academy Year 12 recruitment forms the basis of the factors.

Current Applications	35
Increase by Last Year Factor (This Time to End)	1.13
Forecast End Application	40
Reduce by Fall Off Factor (End Applications to Starters)	0.45
Forecast Numbers	18
Funded/Submitted Numbers	24

Findings and Actions

Both Year 7 and 12 forecasted numbers are below those submitted to the DfE.

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