

Minutes of the meeting of the South Bank Engineering UTC Learning & Teaching Committee
held at 3.30 pm on Wednesday, 22 November 2017
South Bank Engineering UTC, 56 Brixton Hill SW2 1QS

Present

Ian Brixey (Chair)
Dan Cundy
Richard Parrish
Joanne Young

Apologies

Tony Roberts
Rao Bhamidimarri

In attendance

Alexander Enibe

1. Welcome and apologies

The chair welcomed governors to the meeting.

The above apologies were noted.

2. Declarations of interest

No governors declared an interest in any item on the agenda.

3. Minutes of previous meeting

The committee approved the minutes of the meeting held on Wednesday, 3 May 2017.

4. Matters arising

The committee discussed the pending matters arising from the meeting of 5 May 2017.

The committee discussed the process of gathering predicted and assumed grades, and the use of case studies. The Principal agreed to use the case studies to make the process clearer, and that this will be evident in the presentation at the next meeting of 7 February 2018.

The committee requested to see the results of the interventions agreed at the last meeting in the next meeting of 7 February 2018.

5. **Learning areas report**

The committee noted the learning areas report.

The Principal took the committee through the report.

In English, the committee noted that the pressure of the exams is affecting some of the year 11 students' confidence and behaviour. The Principal's team is exploring different ways to support them.

In Engineering, the committee noted the delay in the delivery and installation of engineering equipment and this is causing delays in the delivery of curriculum.

The committee noted the challenge in recruiting an experienced engineering teacher. The Principal confirmed the availability of an experienced engineer who is able to work 3 days a week. The Principal would discuss with the CEO to make the funds available in the budget to recruit the engineering teacher immediately. The Principal will update the committee on the outcome.

The committee noted that a new maths teacher would be starting in January 2018.

6. **Student progress report including SEN and vulnerable groups**

The committee discussed the report on student progress.

The Principal confirmed that Ofsted had approved the criteria being used to set targets.

The committee noted that the report had old data and it was agreed that an updated report would be presented at the next meeting of 7 February 2018. The committee requested that there should be a separate column for the national average and in house target level in the report.

The committee noted the good results from some of the students and commended the teachers.

7. **UTC Employer partner inputs**

The committee noted the report.

The committee noted that Skanska has been introducing the UTC to new construction companies.

8. **Quality of Teaching Review**

The committee noted the report.

9. **Pupil attendance and exclusions review**

The committee noted the report.

The Principal took the committee through the measures being taken to reduce lateness at the UTC, as this is a key priority for the UTC.

10. **Review committee terms of reference**

The committee noted the terms of reference.

The committee suggested that the terms of reference should come from the Trust, and there should be uniformity in the names of parties to the terms of reference to avoid ambiguity.

The clerk informed the committee that there is an LSBU group governance structure review ongoing, and that South Bank Academies and the Local governing Bodies are part of this review.

Date of next meeting
3.30 pm, on Wednesday, 7 February 2018

Confirmed as a true record

..... (Chair)