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CONFIDENTIAL

**Minutes of the meeting of the University Academy of Engineering Learning & Teaching Committee  
held at 3.30 pm on Wednesday, 10 May 2017  
University Academy of Engineering - Trafalgar Street, London SE17 2TP**

**Present**

Lesley Morrison (Chair)  
Karen Fowler  
Rao Bhamidimarri  
Steve French  
Tony Roberts

**Apologies**

Gary Nelson  
Farah Nur

**In attendance**

Pervena Singh (Clerk)

**1. Welcome and apologies**

The Chair welcomed the governors to the meeting, and notified governors that the committee meeting may be adjourned early, as governors have been invited to join the OfSTED debriefing meeting, following the two day inspection.

The committee noted the Principal's apologies, in light of the ongoing OfSTED inspection.

**2. Declarations of interest**

No governor declared a conflict of interest in any item on the agenda.

**3. Minutes of previous meeting**

The committee approved the minutes of the meeting held on Tuesday, 21 February 2017, subject to one typographical change and percentage change for male and female applications for September 2017 intake.

In light of the discussion of male and female intake for September, the CEO tabled the Internal Audit Report for Student Recruitment, which outlined the offers which have been declined, current acceptances and offers with no acceptances. It was reported that the intake compared to last year was much lower. The committee showed concern over the number of applications which had yet to accept an offer at the Academy. The committee requested that a drive in marketing be a priority for the new Principal and admissions.

*Tony Roberts joined the meeting*

**4. Matters arising**

The committee noted the pending matters arising.

**5. Learning and Teaching report**

The Committee noted the learning and teaching Academy performance summary, and data on performance by cohort and performance by subject.

The Committee discussed streaming, to address the lower attaining pupils' and to provide a greater push for high attaining pupils, and requested this be discussed in detail at the next meeting.

The Committee discussed staff performance and commented on the changed culture at the school and the improvement of English standards since the arrival of the new Principal.

The Committee noted the need for greater leadership for the 6<sup>th</sup> form, it was confirmed that the Academy would be recruiting a separate 6<sup>th</sup> form director, in the near future.

**6. Ofsted preparation**

In light of the Ofsted inspection currently taking place, and as the Principal was absent, the committee agreed that this item was no longer relevant.

**Date of next meeting  
3.30 pm, on Wednesday, 1 November 2017**

**Confirmed as a true record**

..... (Chair)