

**Minutes of the meeting of the South Bank Engineering UTC Local Governing  
Body  
held at 4.30 pm on Wednesday, 30 November 2016  
South Bank Engineering UTC, 56 Brixton Hill SW2 1QS**

**Present**

Rao Bhamidimarri (Chair)  
Karen Adewoyin  
Ian Brixey  
Dan Cundy  
Natalie Ferer  
Tony Roberts  
Ruth Smith  
Joanne Young

**Apologies**

Lynn Grimes  
Richard Parrish

**In attendance**

Dan Smith  
Pervena Singh (Clerk)

**1. Welcome & apologies**

The Chair welcomed the governors to the meeting. The above apologies were noted.

Prior to the meeting the governors received an informative presentation by teachers from the English and Engineering department, who outlined their department's achievements and challenges.

**2. Declarations of interest**

No governor declared an interest in any item on the agenda.

**3. Minutes of previous meeting**

The LGB approved the minutes of the meeting of 28 September 2016.

**4. Matters arising**

The LGB noted the matters arising from the previous meeting. The LGB requested South Bank Academies' Scheme of Delegation and list of policies for the LGB's approval, as requested at the meeting would be circulated by email.

## 5. **Principal Report**

The LGB discussed the Principal's report in detail, which covered quality of teaching, learning and assessment, personal development, behaviour and welfare, outcomes for children and learners, effectiveness of leadership and management, and marketing and recruitment.

The LGB noted the Principal's report to include a number of operational content for information. The LGB requested that information that has a direct effect on student's wellbeing, and health and safety is on future reports.

The LGB discussed the safety and level of risk to students. It was requested a Prevent Duty training session to be arranged ahead of the next LGB meeting.

The LGB discussed the new assessment system set to be put in place and requested a report outlining the positive and negative impacts to students.

## 6. **UTC Development Plan & Self Evaluation Form**

The LGB discussed the draft UTC Development plan and self-evaluation form, and noted that the it is too early for the UTC to have a living self-evaluation form as baseline are still being established.

Both the school development plan and self-evaluation form would be reviewed regularly by the LGB.

## 7. **Construction progress**

The LGB were provided with a verbal update on the construction progress at the school. The LGB noted the need for visual space to drive recruitment of students, and agreed for a virtual reality programme of the new building to be developed.

## 8. **Department for Education Inspection Report (Oct 2016)**

The LGB discussed the Department for Education Inspection Report. The LBG noted the confidential information included within the report cannot be shared or released publicly and is only to be used to help the school, LGB and South Bank Academies Board to improve strategy. The LGB noted the recommendations, and management response. The key findings included effectiveness of leadership and management, quality of teaching and assessment, personal development, behaviour and welfare and outcomes for children and other learners.

## 9. **Engagement of Employers with Student Policy**

The LGB noted the policy on engagement of employers with students'. The LGB approved the policy subject to greater clarity on parameters. A brief

summary of the policy would be provided to visitors and employers at the school.

**10. Report on Committees Discussions**

The LGB noted the report on discussions at the Learning and Teaching, and Finance and General Purposes Committees.

**11. Financial Management Report October 2016**

The LGB discussed the October 2016 financial management report which forecasted a surplus of £24k. The report had been reviewed by the Finance and General Purposes committee and there were no material matters that required the LGB's attention.

**12. Governors' visit forms**

The LGB noted the Governors' visit forms, and were all encouraged by the Chair to visit the school termly.

**Date of next meeting  
4.30 pm, on Wednesday, 15 March 2017**

**Confirmed as a true record**

..... (Chair)