

## Meeting of the University Academy of Engineering Finance & General Purposes Committee

5.00 - 6.00 pm on Wednesday, 28 February 2018  
in University Academy of Engineering - Trafalgar Street, London SE17 2TP

### Agenda

<i>No.</i>	<i>Item</i>	<i>Pages</i>	<i>Presenter</i>
1.	Welcome and apologies		NF
2.	Declarations of interest		NF
3.	Minutes of previous meeting	3 - 4	NF
4.	Matters arising	5 - 6	NF
<b>Items to discuss</b>			
5.	Pupil Premium Expenditure	7 - 10	JT
6.	Financial Management Report/Finance Update	To Follow	CV

**Date of next meeting**  
**5.00 pm on Wednesday, 18 April 2018**

**Members:** Rao Bhamidimarri, Natalie Ferer (Chair) and John Taylor

**In attendance:** Claire Viner and Alexander Enibe

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**Minutes of the meeting of the University Academy of Engineering Finance & General Purposes Committee**  
**held at 5.00 pm on Monday, 6 November 2017**  
**University Academy of Engineering - Trafalgar Street, London SE17 2TP**

**Present**

Natalie Ferer (Chair)  
Rao Bhamidimarri  
John Taylor

**In attendance**

Tony Roberts  
Claire Viner  
Alexander Enibe

**1. Welcome and apologies**

The chair welcomed governors to the meeting.

**2. Declarations of interest**

No governor declared a conflict of interest in any item on the agenda.

**3. Minutes of previous meeting**

The committee approved the minutes of the meeting held on Wednesday, 10 May 2017.

**4. Matters arising**

The committee noted the matters arising from the previous meeting.

Agenda item 5 – the committee noted the Principal was reviewing Pupil Premium and would produce and circulate a report.

**5. Financial management report**

The committee discussed the adjusted budget for the Academy, tabled by the Business Manager. The committee requested that the Financial Management report be presented to the next Local Governing Body meeting, and that a written report is circulated ahead of future committee meetings.

The committee noted that the company's accounts for year ended 31 August 2017 are currently being prepared.

The committee noted that there will be increase in spending as a result of the Principal's improvement plans on student performance and premises cost.

The committee noted that there are cash reserves in the bank.

**6. Pupil premium expenditure**

The Principal updated the committee on the pupil premium expenditure plan which is being developed for the beginning of December 2017. The committee requested that the plan is circulated to committee members for information.

**7. Premises report**

The committee noted the report, including updates on issues with facilities, which are being handled by the contractor.

The committee discussed the safety and security of the school and received assurances from the Principal.

**Date of next meeting  
5.00 pm, on Wednesday, 28 February 2018**

**Confirmed as a true record**

..... (Chair)

**UNIVERSITY ACADEMY OF ENGINEERING FINANCE & GENERAL PURPOSES COMMITTEE - MONDAY,  
6 NOVEMBER 2017  
ACTION SHEET**

<b>Agenda No</b>	<b>Agenda/Decision Item</b>	<b>Action</b>	<b>Date Due</b>	<b>Officer</b>	<b>Action Status</b>
6.	Pupil premium expenditure	Plan to be produced and circulated for the first week of December 2017	Before 8 Dec 2017	John Taylor	On agenda

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**Pupil premium spending plan 2017/2018 and 2018/2019**

2017/2018	Pupil premium income	245,905.00	Pupil premium student numbers	Number	%
			Year 7	60	46.5%
			Year 8	77	53.8%
			Year 9	78	60.9%
			Year 10	48	48.0%
			Total	263	47.3%

2018/2019	Pupil premium income	£317432.50 estimate	Pupil premium student numbers	Number	%	* All figures for 2018/19 may change
			Year 7	75 estimate	50% estimate	
			Year 8	60	46.5%	
			Year 9	77	53.8%	
			Year 10	78	60.9%	
			Year 11	48	48.0%	
Total	338	52.1% estimate				

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Activity or action	How this will support the progress of pupil premium students?	Total cost 2017/2018	Cost breakdown for pupil premium students 2017/2018	Total cost 2018/2019	Cost breakdown for pupil premium students 2018/2019	Cost centre for the activities and actions
Year 7 outward bound trip to Aberdovey for a weeks residential course	Increase confidence and relationship with students and teachers. Targetted at students struggling to focus for the whole of every lesson, students identified by student services team.	£1,950.00	10 pupil premium students attending at a cost of £180 each, plus £150 for minibus petrol costs.	N/A	N/A	Educational visits
Subsidy for the year 10 Spanish residential	Broaden the horizons and increase the ambition of students, most of whom will never have been abroad before. Increase their confidence and engagement with learning Spanish.		£100 per pupil, reducing the cost to parents from £250 to £150. This is on top of the overall trip subsidy of £23,000	N/A	N/A	Educational visits
Subsidy for educational visits	Increase the exposure to further education, business and industry and art and culture of pupoil premium students, thus increasing their social and cultural capital and affecting their ambition.	£3,000.00	This will depend on numbers of PP students on the trips.	£10,000	£29.60 for each student for trips for the year	Educational visits

% of salary for Day 10 manager	The Day 10 programme provides the opportunities and experiences for students to increase their social and cultural capital and supports their careers education and ambition.	£4,153.00	47% of Day 10 managers salary for Summer term 2018	£12,460	Based on 52% of the Day 10 managers salary for 2018/19	Educational support staff salaries
Tutoring for year 11 students	Targetted 1 to 1 support for students through a bespoke tutoring package. Subjects and topics for each student identified by their teachers based on question level analysis from past examinations.	N/A	N/A	£60,000	£1250 per student, tutoring throughout their year 11	Academic intervention (new budget line as subset of T and L curriculum development budget)
Tutoring for year 10 students	Targetted 1 to 1 support for students through a bespoke tutoring package. Subjects and topics for each student identified by their teachers based on question level analysis from past examinations.	£30,000.00	£624 per student, tutoring through the summer term 2018	£97,500	£1250 per student, tutoring throughout year 10	Academic intervention (new budget line as subset of T and L curriculum development budget)
Tutoring for year 9 students	Targetted 1 to 1 support for students through a bespoke tutoring package. Subjects and topics for each student identified by their teachers based on question level analysis from past examinations.	£11,550.00	£150 per student, tutoring through the summer term 2018	£27,000	£450 per student, tutoring throughout year 9	Academic intervention (new budget line as subset of T and L curriculum development budget)
Revision resources for year 10 students	Provide free resources to each student enabling them to revise in every subject they are studying for GCSE.	£4,592.50	47% of the total cost of the			T and L curriculum development
Provision of free uniform	Ensure all students are able to follow the school dress code, removing stress and thereby increasing focus in lessons	£1,200.00	As needed - decisions made by the student services team	1,200.00	As needed - decisions made by the student services team	Student services
Accelerated reader programme	Engages all students in a targetted reading fro pleasure programme		47% of annual cost of the scheme		52% of annual cost of the scheme	T and L curriculum development
Spanish language assistant (% of salary)	Provides 1 to 1 support extracting students from Spanish lessons to increase GCSE grade.	£3,521.00	47% of language assistants salary for the summer term 2018	£11,686	52% of language assistants salary for 2018/2019	Educational support staff salaries
Performing Arts Technician (%of salary)	Develops performances with groups of students in Drama, Music and Dance with students at all ages. Also supports GCSE course recording and production of examined work.	£3,521.00	47% of performing arts technicians salary for the summer term 2018	£11,686	52% of performing arts technician's salary for 2018/2019	Educational support staff salaries
Learning assistant supervision of enrichment activities after school (% of salary overtime cost)	Provides an increased variety of opportunities for enrichment for students, this is of particular benefit to families with low income	£8,190.00	Total estimated cost of overtime for LA's engaged in Enrichment activities after school. This is of most value to pupil premium students	8,190.00	Total estimated cost of overtime for LA's engaged in Enrichment activities after school. This is of most value to pupil premium students	Educational support staff salaries

Drama GCSE theatre trips subsidy	Provides opportunities for all students studying Drama to GCSE (and some in key stage 3) to experience live professionally produced theatre productions.	£1,800.00	Estimated cost of studnets attending professional theatre productions for 2017/18. Based on 2 x 30 students x 3 trips of £10 each	1,800.00	Estimated cost of studnets attending professional theatre productions for this 2018/19.	Educational visits
Subsidy for stationary on sale in the library	Stationary on sale in the library at subsidised rates for all students	£1,000.00	Unknowable as the subsidised stationary is available for all students.	£1,000	Unknowable as the subsidised stationary is available for all students.	Curriculum development
Learning assistant and higher level learning assistants to provide targetted bespoke in class and extracted 1 to 1 and small group support	Individual support programmes for students that need extra support to access the curriculem in lessons.	£171,428.00		£157,370.00		

	<b>2017/18</b>		<b>2018/19</b>
<b>Total planned spend</b>	<b>£245,905.50</b>		<b>£160,062.00</b>

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