

**Minutes of the meeting of the University Academy of Engineering Finance & General Purposes Committee**  
**held at 5.00 pm on Wednesday, 9 November 2016**  
**University Academy of Engineering - Trafalgar Street, London SE17 2TP**

**Present**

Natalie Ferer (Chair)  
Rao Bhamidimarri  
Michael Broadway  
Gary Nelson

**In attendance**

Dan Smith  
Pervena Singh (Clerk)

**1. Welcome & Apologies**

The Chair welcomed governors to the meeting. No apologies for absence were received.

**2. Declarations of Interest**

No governor declared an interest in any item on the agenda.

**3. Minutes of the Previous Meeting Held on 30 June 2016**

The committee approved the minutes of the meeting held on 30 June 2016.

**4. Matters Arising**

All matters arising covered on agenda

**5. Finance & General Purpose Committee Terms of Reference**

The committee discussed the terms of reference, which had been approved by the LGB and were in line with the Scheme of Delegation.

The committee requested that its responsibilities in relation to premises related issues is reviewed.

The committee discussed its meeting cycle, and noted the calendar of meetings for 2017/2018 academic year was being developed.

**6. October 2016 Financial Management Report**

The committee discussed the October 2016 financial management report which forecasts a surplus of £799,870 for the year. The committee requested a timetable of the five year spending plan for the school, linked to the school's development plan, for the next meeting.

*Rao Bhamidimarri joined the meeting*

The committee agreed that the remaining amount of £297,000 from the Capital Funding is to be ring fenced and spent on appropriate equipment for

the school. The committee agreed that purchasing equipment for advancing teaching should be a matter discussed at the Learning and Teaching committee.

**7. 2015/2016 Full Year Management Accounts**

The committee discussed the year-end management accounts, which showed a forecasted surplus of £249,153 for the year-end Company accounts and noted the preparation of the South Bank Academies and South Bank Engineering UTC Trust accounts for approval by the South Bank Academies Board of Directors. The committee noted that there were no significant matters within the accounts to report on.

**8. Pupil Premium**

The committee discussed the proposed pupil premium for 2016/2017 and the pupil premium for 2015/2016. The committee requested further detail on how the proposed pupil premium funding would positively impact disadvantaged pupils.

**9. Premises Report**

The committee discussed the tabled premises report, which included notice of a fire drill test scheduled to take place at the school in the next few weeks. The committee noted the drill test will help identify trouble spots that need further improvement.

The committee noted that mandatory training of Health and Safety and Fire Awareness will be rolled out to all staff in due course.

The committee noted the lack of sufficient street lighting on the road outside the school and the speed limits of vehicles using the road. It was reported that discussions between the school and the local council are currently underway with the intention for the traffic calming measures to be put in place. It was noted that in the meantime, staff accompany pupils to the end of the road and to cross the road.

**Date of next meeting  
5.00 pm, on Wednesday, 8 February 2017**

**Confirmed as a true record**

..... (Chair)