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**Minutes of the meeting of the University Academy of Engineering Local
Governing Body
held at 4.30 pm on Wednesday, 23 November 2016
University Academy of Engineering - Trafalgar Street, London SE17 2TP**

Present

Rao Bhamidimarri (Chair)
Lesley Morrison
Gary Nelson
Michael Broadway
Natalie Ferer
Karen Fowler
Steve French
Farah Nur
Tony Roberts

Apologies

In attendance

Dan Smith
Pervena Singh

1. Welcome and apologies

The Chair welcomed governors to the meeting.

No apologies had been received.

Lesley Morrison was welcomed to her first meeting.

The LGB had received an informative presentation from the Heads of Learning for Design & Engineering, Languages and Science, who outlined their department's achievements and challenges. One page summaries including their links to industries would be provided at the next meeting.

2. Declarations of interest

No governor declared an interest in any item on the agenda.

3. Minutes of previous meeting

The LGB approved the minutes of the meeting of 21 September 2016.

4. **Matters arising**

All matters arising were covered on the agenda.

5. **Principal Report**

The LGB discussed the Principal's report in detail, which covered the performance and outcomes of students, actions and strategies for improvement, leadership and management performance, learning area intervention, and new teaching facilities and external assistance.

It was noted that a learning area review of the Science department was taking place. An action plan would be circulated to the Learning and Teaching Committee members. Learning area reviews would follow for English and Maths.

The LGB discussed OfSTED readiness, and noted that a key information sheet had been circulated to governors.

The LGB noted that high ability learners were not making enough progress, and streaming was being introduced. An update would be provided to the next Learning and Teaching Committee meeting.

6. **UAE external review**

The LGB discussed the one day intensive external review conducted at the school by Bill Stoneham, an Ex Head and OfSTED inspector. The report outlined matters relating to safeguarding, behaviour, staff views, teaching and learning, student views, leadership and management and provided the school with recommendations which would be actioned by management. The LGB was pleased to note a positive turnaround of behaviour at the school and the overall positive feedback of the report.

Farah Nur joined the meeting.

7. **UAE Development Plan & Self Evaluation Form**

The LGB discussed the school's development plan and self-evaluation form.

The LGB discussed the rag ratings and showed concern of the number of red ratings.

The LGB requested a horizon scan and links with external partner to be included in school's development plan.

Both the school development plan and self-evaluation form would be reviewed regularly by the LGB.

8. **Behaviour for learning**

The LGB discussed the behaviour for learning report which outlined actions for change and impact. The LGB discussed the measures of impact including the number of issues in the class room, students isolated of one or more days, number fixed term exclusions and student, family and staff perceptions of behaviour. The LGB noted that the isolation of students is a measure which the school is hoping to remove.

9. **Performance Management presentation**

The Principal provided a verbal update on performance management and noted the management system is progressing well and will be closely linked to the school's development plan.

The LGB noted that the performance management system will be discussed in more detail at the next LGB meeting, paying particular attention to student achievement.

10. **Full Student data set update**

The Principal provided a verbal overview on the full student data sets, and confirmed an in depth analysis, including gender, ethnicity etc will be provided at the next LGB meeting.

11. **Teaching Enhancement & Effectiveness Programme (TEEP) update**

The LGB discussed the update on the recent launch of the TEEP programme to help improve consistency in teaching. The LGB discussed the roll out of the programme including staff training. The LGB requested a timeline of the system, showing measures of success.

12. **October 2016 Financial Management report**

The LGB discussed the October 2016 financial management report which forecasted a surplus of £80k. The LGB noted the report had been reviewed by the Finance and General Purposes Committee.

As part of the audit of South Bank Academies' company accounts, two minor issues had been raised by the auditors relating to the Academy around invoices and bank reconciliations. These points were being addressed by the Business Manager.

13. **Report on Committees**

The LGB noted the report on discussions at the Learning and Teaching and Finance and General Purposes Committees.

14. **Governors' visit forms**

The LGB noted the Governors' visit forms, and were encouraged by the Chair to visit the school termly.

15. **Any other business**

The LGB discussed the residual money from the capital funding, which could be used to re-invest in future development of the school and project based learning.

The LGB requested that a paper on proposals for spending the money is discussed at the next Learning and Teaching Committee meeting.

**Date of next meeting
4.30 pm, on Wednesday, 22 February 2017**

Confirmed as a true record

..... (Chair)