

**Minutes of the meeting of the University Academy of Engineering School
Advisory Board
held at 4.00 pm on Thursday, 5 March 2020
Trafalgar Street, London SE17 2TP**

Present

Chris Mallaband
Veronica Allen
Alex Drake (Vice-Chair)
Philipp Herzberg
John Taylor

Apologies

Safia Barikzai
Zakir Matin

In attendance

Michael Broadway

1. Welcome and apologies

The above apologies were noted.

2. Declarations of interest

No member declared an interest in any item on the agenda.

3. Minutes of previous meeting

The minutes of the previous meeting were approved.

4. Year 11 performance with full analysis including vulnerable group

With Nick Moore, Assistant Principal and Year 11 link

The SAB discussed the year 11 mock results in detail. Noted that the progress 8 measure from the mock results was -0.67, with the final progress 8 measure expected to be in the order of -0.19.

Whole school interventions in order to achieve this include fewer students continuing to study Spanish and Computer Science, to be replaced with 1-2-1 tuition. Additional sessions for English and Maths tuition are being offered after school. Form time has been replaced with morning interventions.

In response to a question, it was noted that boy specific interventions are being looked into. The SAB noted that an access project, 'Coachbright', was being run for higher ability children after school.

A more strategic approach to interventions was being taken this year. The SAB discussed the balance to be made between investing in improving results further this year with sound financial planning. The SAB requested the Principal to review the additional resources required in order to make a significant difference to progress 8. The Chair and the Principal would discuss at the Quality Committee meeting held during the week commencing 9 March 2020.

Veronika Allen and Philip Herzberg left the meeting to attend the Y11 parent evening. The Secretary confirmed that the meeting remained quorate.

The SAB discussed the decline in English mock results and noted that in the department deep dives teaching practice was identified as 'excellent' in a number of areas but that there had been areas of 'over marking' in the department, which may account for the decline. This has been identified by management and actions are in place to rectify.

The SAB noted that the Principal's main concern regarding year 11 mock results is students not attending school. Home tutoring of these students is being looked into.

The SAB requested subject by subject list of results to be circulated.

5. Matters arising

The SAB noted that a number of matters arising from the previous meeting are covered in the Principal's report.

The Principal is updating the SDP and will provide a summary on progress for the next SAB meeting.

Department deep dives

The SAB noted the update on department deep dives and requested progress against actions at future meetings. The SAB noted that the school is on track to become cutting-edge in terms of its digital delivery of education.

Pupil Premium

The SAB discussed the update on the pupil premium spending plan for 2019/20. The SAB requested greater focus on the impact of activities in future plans.

6. **Principal's report**

The SAB noted the successful school production of Grease and recorded its thanks to the Head of Drama. The production had helped build confidence and ambitions in a number of students.

The SAB noted the success of a recent Trust-wide INSET day and how the school was supporting the UTC and Lambeth College.

The SAB noted that there had been 120 applications to join the school in September 2020 against a PAN of 150. The SAB requested that this is broken down into 1st choice, 2nd choice etc. The SAB noted that 100 students were expected to join the sixth form from September 2020. The SAB discussed how any shortfall in budget would be managed.

The SAB discussed the behaviour report for 2019/20, which showed a largely consistent number of removals from class from module to module. The SAB requested benchmark and trend data in future reports. The SAB discussed what management's expectation of the impact on behaviour of an improved school would be. The SAB expressed concern at the number of students late for school. The SAB requested the Principal to reflect on the most useful indicators to report on behaviour to the SAB.

The SAB noted a serious incident outside school involving Academy pupils. The police had been involved. Nine boys had received a fixed-term exclusion as a result of the incident. Following a risk assessment it was determined that it was appropriate for the boys to be in school following the end of their exclusions.

The SAB expressed its concern over year 11 attendance. The Principal will review.

The SAB discussed the potential impact of the Coronavirus on the school and continued delivery of education to students. Public Health England advice is being followed. The SAB noted that management are developing a contingency plan if the school building has to shut. The SAB noted that use of Google Classroom is embedded in the school and would help the potential move to remote delivery.

7. **Values and Culture Initiative**

The SAB discussed the proposed values and culture initiative. The initiative would lead to a fundamental change to culture. The SAB supported the

initiative and requested that it is included in the SDP and measures to show impact are developed.

8. Quality Committee feedback

The SAB noted that the next quality committee meeting was during the week commencing 9 March 2020. The SAB would be updated at its next meeting.

9. Scheme of delegation - link governors (TOR)

The SAB noted the Scheme of Delegation (SOD) and the role of link governors. The SAB's key role is to monitor KPIs of the school. The Principal is updating the school KPIs ahead of the next meeting.

The SAB noted that Zakir Martin had agreed to be the link governor for curriculum, Veronica Allen would be approached to be the link governor for SEND and Safia Barikzai for careers.

10. Polices

The SAB noted the draft Charging and Remissions Policy and policy for students who cannot attend school because of health needs. The SAB requested the Charging and Remissions policy be reviewed and brought back to the next SAB meeting.

11. Update on school development plan

This item was deferred to a future meeting.

12. Secondary performance table

This item was deferred to a future meeting.

13. Questions to the Principal

This item was deferred to a future meeting.

14. UAE Risk register

This item was deferred to a future meeting.

**Date of next meeting
4.00 pm, on Thursday, 21 May 2020**

Confirmed as a true record

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..... (Chair)