

**Minutes of the meeting of the South Bank Engineering UTC Local Governing
Body
held at 5.00 pm on Wednesday, 5 July 2017
South Bank Engineering UTC, 56 Brixton Hill SW2 1QS**

Present

Rao Bhamidimarri (Chair)
Ian Brixey
Dan Cundy
Natalie Ferer
Sarah Gordon
Joanne Young

Apologies

Ed Arthur
Richard Parrish
Tony Roberts
Suzanne Williams
Joanne Shand
Ruth Smith

In attendance

Dan Smith
Pervena Singh (Clerk)

1. Welcome and apologies

The Chair welcomed governors to the meeting. The above apologies were noted.

Before the Local Governing Body (LGB) meeting, the governors attended the Prevent Duty 'Protecting children from radicalisation' training session, provided by Lambeth Council Prevent Programme Department. During the session, governors discussed definitions of terror and extremism, and the behaviours associated with both words. The governors discussed a number of real life case studies which showed true accounts of extremist activities. The session provided governors with a greater understanding of how terror and extremism incidents are handled.

2. Declarations of interest

No governor declared any conflict of interest in any item on the agenda.

3. Minutes of previous meeting

The LGB approved the minutes of the meeting of Tuesday, 16 May 2017.

4. **Matters arising**

The LGB discussed the pending matters arising from the previous meetings;

May 2017

Agenda Item 6 – Principal's report, the Principal confirmed that future reports will include greater visual data and tracking aids to illustrate progress made by students. He further confirmed that data tracking will become easier as the student cohorts increase.

November 2016

Agenda item 4 – Matters arising, a completed list of policies to be circulated to governors.

All other matters had been completed.

The Principal provided the LGB with a verbal update on student recruitment numbers, and confirmed that year 10 have received 55 applications to date, with more to be expected following the closure of a nearby secondary school.

5. **UTC Development Plan & Self Evaluation Form**

The LGB was presented with the UTC development plan and self-evaluation form and noted that these required alignment as appropriate with South Bank Academies strategic plan, when made available.

The Chair suggested further consistency between the two schools development plans, and suggested the incorporation of a rag rating process in the UTC's SEF. This will enable the Governors to monitor progress.

Joanne Young left the meeting

6. **Staff recruitment**

The LGB discussed the current staff recruitment plans for the new term and the vacant positions.

The LGB was pleased to note that no teaching staff resigned at the end of the spring or summer terms.

The Principal reported on the process for recruiting the Maths teacher and emphasised the difficulties faced during the first round of recruitment. The second recruitment drive was much more successful.

The LGB were informed of the difficulty to appoint the technical support role, which is currently advertised as a 0.6 part time role. The Principal reported that there may be scope to recruit the role as a full time position and share with Trinity school.

7. Student attainment and progress

The LGB were presented with the student attainment and progress report which included the student performance for year 10 and year 12.

The LGB noted that year 10 average grades are rising positively and engineering student performance remains positive. The LGB noted that there has been a significant improvement in the proportion of students predicted to achieve a distinction grade in engineering.

The LGB discussed the year 12 predicted grades. The LGB were pleased to note the number of improvements to students predicted grades, and discussed the actions for further development in computer science following the decline in the predicted number of students hoping to achieve a grade between A* - C.

8. Positioning of UTC

The LGB discussed the report on positioning of the UTC, which covered the UTC's mission and values and its branding.

The LGB discussed the framework of the UTC and what actions needed to be taken to support the positioning of the UTC in the future. Discussion covered the need for greater interaction with parents and the need for clear links to higher education pathways, employment or apprenticeships.

The LGB discussed the challenges faced by UTCs and proposed that whilst there is concern surrounding student recruitment the LGB felt it appropriate to wait for the UTC to mature and become embedded into the local community, before taking remedial action.

The LGB requested greater visibility of the South Bank Academies values and vision. A summary of the vision and values would be circulated to all governors for information.

9. 2018 Meeting Calendar

The Chair discussed the need for a welfare committee as the student numbers increased to ensure that the governors are fully engaged with student welfare and safeguarding. Safeguarding was particularly highlighted by the DfE during its term 3 visit.

The Chair reported the need for a new safeguarding link governor following the resignation of the current link, it was agreed that a new link governor will be identified at the first meeting of the new school year.

10. **Any other business**

The LGB discussed the progress for the UTC building and noted that the completion date remained as the original contractual completion date of 18 September 2017. The Principal informed the LGB that considerable pressure has been put on the DfE to ensure that there were no further delays. The LGB were informed of a potential alternate option of using the temporary building of Lambeth College for two or three weeks, should the UTC's permanent building completion be delayed.

The Chair reported the resignation of the Trust Business Manager, and informed the LGB that his successor would start on 1 August. The Chair thanked the Business Manager for his hard work and contribution to the two schools and South Bank Academies multi-academy trust.

Date of next meeting
5.00 pm, on Wednesday, 20 September 2017

Confirmed as a true record

..... (Chair)