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**Minutes of the meeting of the University Academy of Engineering Local
Governing Body
held at 5.00 pm on Wednesday, 21 June 2017
University Academy of Engineering - Trafalgar Street, London SE17 2TP**

Present

Rao Bhamidimarri (Chair)
Lesley Morrison
Natalie Ferer
Karen Fowler
Gary Nelson

Apologies

Michael Broadway
Steve French
Samantha Jury-Dada
Tony Roberts

In attendance

Dan Smith
Pervena Singh (Clerk)

1. Welcome and apologies

The Chair welcomed governors to the meeting. The above apologies were noted.

The Local Governing Body (LGB) received an informative presentation from the Leader of Learning Languages, the Head of English, and the Academy's Safeguarding Lead.

The Leader of Learning Languages informed the LGB of the Year 9 trip to Barcelona, to allow students to practice their spoken Spanish skills and to engage in the rich art, culture and architecture of the country.

The Head of English discussed the challenges she faced in the department on her arrival, the progress made and initiatives she has embedded into the department, and the recommendations from Ofsted.

The Safeguarding Lead presented a Values-based Education PowerPoint presentation and encouraged feedback on what they felt the students chosen values mean to them.

2. Declarations of interest

No governors declared an interest in any item on the agenda.

3. **Minutes of previous meeting**

The LGB approved the minutes of the meeting of Wednesday, 22 February 2017.

4. **Matters arising**

The LGB reviewed the matters arising from the previous meeting.

Matters arising – Full departmental report and corrective actions, to be forwarded to governors.

Principal report – Governors requested an explanation for the dip of performance from Year 7 to Year 9, particularly within Spanish, and a short paper outlining the progress of the accelerated reader tests.

Development Plan & Self Evaluation form – Governors requested commentary on how red ratings are being reduced within the school's development plan.

All other actions were complete.

5. **Principal's report**

The LGB discussed the Principal's report, which included an update on safeguarding, behaviour and attendance, progress data and performance summary, staffing, and building updates and operational review.

The LGB noted that the overall school's attendance remains high, and above the national average. The school's attendance has improved from the enhanced monitoring systems put in place and stronger partnerships with its external agencies.

The LGB were pleased to hear that there has been an overall trend of steady improvement in average student subject grades across the Academy.

The Principal reported on the changes to student progress at Post-16, which had changed slightly to the data that was presented at the meeting. The LGB showed concern with the drop in performance in Physics. This was being addressed through the departmental reviews and changes to 6th form leadership.

6. **Ofsted feedback**

The LGB discussed the tabled draft Ofsted report, which was still being finalised following a few typographical errors. The final version will be circulated to governors once it has been published.

The LGB discussed the key findings from the report, and areas for further improvement and opportunities for future development.

The LGB thanked the Principal for his contribution towards the success of the school and the Ofsted inspection.

7. Student recruitment for September 2017

The LGB were presented with the student recruitment report, for September 2017. The LGB discussed the Academy's budget which was prepared on the predicted intake number of 150 students. To date the Academy has received 158 applications, of which 134 students have been offered a place.

The LGB noted that 40 applications have been received for year 12, and 39 have accepted a conditional offer.

The LGB questioned the size and structure of the Academy's 6th form, and discussed the requirements to allow for the 6th form to become self-funding.

8. Pupil premium

The Pupil Premium report was tabled at the LGB meeting.

The LGB noted the increased scrutiny by Ofsted on the expenditure of Pupil Premium funding, and of the close inspection into insuring that Pupil Premium money is being spent only on those students who are eligible.

The LGB requested greater disclosure of the impact of premium expenditure within the report, and how it has contributed to the attainment and progress of pupil premium students, to be presented to the Finance and General Purposes Committee.

The LGB were informed that the expenditure for next year's budget will include contribution to the year 9 students trip to Barcelona and additional Learning Assistant roles, whilst the remaining expenditure items would be appropriately apportioned by the new principal for approval by the Trust CEO.

9. May 2017 financial management report

The LGB discussed the May 2017 financial management report, which had been briefly discussed at the Finance and General Purposes Committee meeting held on Wednesday, 10th May 2017.

The LGB noted the current forecasted surplus of £72k, which had increased from £34k since the last forecast. This increase was due to a number of reductions to forecasted expenditures, such as, recruitment costs.

10. Local risk register

The LGB noted the school's local risk register, which was been closely aligned to South Bank Academies risk register.

The LGB noted the additional risks within the register relating to compliance, finance, staffing, pupil leavers, infrastructure and reputation.

11. Internet safety

The LGB were informed that no breaches of internet safety procedures had occurred since the last meeting.

12. Discussions at subcommittees report

The LGB noted the discussions at subcommittee report and links to supporting papers for the Learning and Teaching Committee and Finance and General Purposes Committee meeting.

13. Confidential matters

The LGB were notified of a serious incident that took place at the school and discussed the actions to resolve the matter. The CEO confirmed that an update would be provided to the governors on progress and final outcomes, when available.

14. Governor visits

As set out in the Scheme of Delegation, governors of the LGB were encouraged to visit the school termly.

Governors that had visited the school were reminded to complete a governors' visitors' form.

**Date of next meeting
5.00 pm, on Tuesday, 18 July 2017**

Confirmed as a true record

..... (Chair)