

Decision of Academic Board
by email on Friday, 5 June 2020

| <i>No.</i> | <i>Item</i> | <i>Pages</i> | <i>Exec Lead</i> |
|------------|--|--------------|------------------|
| 1. | Out of committee approval of COVID-19 addendum to Academic Regulations | 3 - 8 | PB |

Circulated to: Pat Bailey (Chair), Ian Albery, Asa Hilton Barber, Craig Barker, Gilberto Buzzi, Patrick Callaghan, Alessio Corso, Geoff Cox, Kate Ellis, Steve Faulkner, Gary Francis, Nadia Gaoua, Marc Griffith, Sajjad Hossain, Steve Hunter, Paul Ivey, Deborah Johnston, Janet Jones, Nelly Kibirige, Nicki Martin, Sarah Moore-Williams, Luke Murray, George Ofori, Jenny Owen, Tony Roberts, Carrie Rutherford, Warren Turner, Helen Young and Shushma Patel

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| Paper title: | COVID-19 addendum |
| Board/Committee | Academic Board |
| Date of meeting: | 3 rd June 2020 |
| Author: | Marc Griffith – Interim Director of TQE |
| Executive/Operations sponsor: | Professor Deborah Johnston PVC (Education) |
| Purpose: | |
| Which aspect of the Strategy/Corporate Delivery Plan will this help to deliver? | Teaching & Learning Real World Impact |
| Recommendation: | For approval (out of committee) |

Executive Summary

This section outlines the principles underpinning the LSBU no detriment policy and is not meant to be published. The sections for publication as the regulation addendum are:

- COVID-19 Condonement amendment
- Non-progression

The no detriment policy is enacted to enable students to progress or be awarded based on already completed assessments and stages. It is also expected that students are not additionally burdened by the implementation of the regulations. In line with OfS expectations we should “actively consider” whether credits can be awarded and modules deemed to be successfully completed where a student has not completed all planned assessments.

The following in addition, to the provisions made in the previously published addendum, is proposed to minimise the burden placed on students to complete additional assessments in order to be awarded and progressed.

APBs are asked to decide on an individual basis taking account of their PSRB and / or other course specific requirements how a combination of

our existing regulations and the following provisions may be implemented to minimise the burden placed on students allowing them to be progressed or awarded:

1. Use of 3rd sits (defined in the COVID-19 regulations addendum)
2. Use of COVID-19 affected modules (outlined below)
3. Provision of student choice (outlined below)

COVID-19 Condonement amendment

The following amendments to the regulations must be read in conjunction with all existing regulations, policies and procedures, and will apply to students' progression and awards for the remainder of the 2019/20 academic year. Specifically, the following permits Awards and Progression Boards (APBs) greater discretion to grant exceptions to our academic regulations regarding condoned failure to students whose assessments are impacted by the COVID-19 pandemic. It is recognised that for some courses, for example those with Professional Statutory and Regulatory Body (PSRB) accreditation, additional requirements may be imposed that must be considered by APBs in making award and progression decisions.

APBs are empowered to allow students to progress or be awarded based on the performance for already completed assessment where it is permitted by PSRBs and / or other relevant requirements.

Where PSRB and / or other course specific requirements do not prevent it, at level 5 or level 4 the APB taking account of the impact of the COVID-19 pandemic on student performance may condone after the first attempt at an assessment up to a maximum of 40 credits for COVID-19 affected modules allowing students to progress. This is in addition to any compensated modules and may include normally non-condonable modules.

Where PSRB and / or other course specific requirements do not prevent it, at level 5, 6 and 7 the APB taking account of the impact of the COVID-19 pandemic on student performance may condone after the first attempt at an assessment up to a maximum of 20 credits for COVID-19 affected modules allowing students to progress or be awarded. . This is in addition to any compensated modules and may include normally non-condonable modules.

Where students have more than 40 credits of COVID-19 affected modules, a case may be put to University's Exceptional Awards and Progression Board to determine their progression or award. This would require a rationale and evidence to demonstrate that the student has achieved the course learning outcomes.

Non-progression

In cases where the application of the regulations and its appropriate addendums do not allow APBs, including the University's Exceptional Awards and Progression Board, to make a reliable judgement because of insufficient evidence that course level learning outcomes have been or will be met, students should be offered choices that allows them to complete their award or stage in the next academic year without detriment to their academic profile. In consultation with students this may include:

- Reassessment when it is possible to do so;
- Repeating the module (s) and / or stage
- Completing an alternative qualification for which the learning outcomes have been or can be achieved

From: Bailey, Pat 5 <pat.bailey@lsbu.ac.uk>
Sent: Sunday, June 07, 2020 11:07 PM
To: Phipp, Dominique Emily <phippd@lsbu.ac.uk>; Griffith, Marc 14 <m.griffith@lsbu.ac.uk>
Cc: Johnston, Deborah 3 <johnstd3@lsbu.ac.uk>
Subject: Re: 22 May AcBd meeting - draft minutes

Thanks Dominique
Addendum approved, then, Marc.
BW
Pat

From: "Phipp, Dominique Emily" <phippd@lsbu.ac.uk>
Date: Friday, 5 June 2020 at 16:26
To: Pat Bailey <pat.bailey@lsbu.ac.uk>, "Griffith, Marc 14" <m.griffith@lsbu.ac.uk>
Subject: RE: 22 May AcBd meeting - draft minutes

Dear both,

I have not received any suggested changes or comments on the COVID-19 addendum. Several members replied to approve it in its current form. These were Nicki Martin, Stuart Bannerman, Gary Francis, and Kate Ellis.

Best wishes,

Dominique

From: Phipp, Dominique Emily
Sent: Wednesday, June 03, 2020 10:46 AM
To: Albery, Ian <alberyip@lsbu.ac.uk>; Barber, Asa Hilton 8 <barbera8@lsbu.ac.uk>; Barker, Craig 4 <craig.barker@lsbu.ac.uk>; Buzzi, Gilberto 2 [staff] <buzzig2@lsbu.ac.uk>; Callaghan, Patrick 3 <callagp3@lsbu.ac.uk>; 'chatzicm@lsbu.ac.uk' <chatzicm@lsbu.ac.uk>; Corso, Alessio <corsoa@lsbu.ac.uk>; 'coxg8@lsbu.ac.uk' <coxg8@lsbu.ac.uk>; 'ellisk6@lsbu.ac.uk' <ellisk6@lsbu.ac.uk>; Faulkner, Steve <steve.faulkner@lsbu.ac.uk>; Francis, Gary 8 <gary.francis@lsbu.ac.uk>; Gaoua, Nadia <gaouan@lsbu.ac.uk>; 'griffm14@lsbu.ac.uk' <griffm14@lsbu.ac.uk>; 'sajjad.hossain@lsbu.org' <sajjad.hossain@lsbu.org>; Hunter, Steve <steve.hunter@lsbu.ac.uk>; Ivey, Paul <iveyp@lsbu.ac.uk>; Johnston, Deborah 3 <johnstd3@lsbu.ac.uk>; Jones, Janet 27 <janetjones@lsbu.ac.uk>; 'president' <president@lsbu.org>; Martin, Nicki 4 <martinn4@lsbu.ac.uk>; Moore-Williams, Sarah <moorewis@lsbu.ac.uk>; Murray, Luke 13 <murrall3@lsbu.ac.uk>; Ofori, George 3 <oforig3@lsbu.ac.uk>; Owen, Jenny <owenjs@lsbu.ac.uk>; Patel, Shushma <shushma@lsbu.ac.uk>; Roberts, Tony <tony.roberts@lsbu.ac.uk>; 'ruthercg@lsbu.ac.uk' <ruthercg@lsbu.ac.uk>; Turner, Warren <turnerw@lsbu.ac.uk>; Young, Helen <youngh@lsbu.ac.uk>; Skillett-Moore, Sally <skillets@lsbu.ac.uk>
Cc: Broadway, Michael <michael.broadway@lsbu.ac.uk>; Bailey, Pat 5 <pat.bailey@lsbu.ac.uk>
Subject: AcBd: Actions following 22 May Emergency Meeting

Dear all,

I hope you are well.

Please find attached the final version of the COVID-19 addendum outlined at the last AcBd meeting on 22 May. It was agreed by the Academic Delivery Group last week. **Please let me know by the end of this week if you approve of the addendum in its current form or would like to suggest changes.** Once the addendum has your approval, it can be published and communicated. **Non responses will be taken as support.**

Also, please let me know if you would like to **volunteer to be part of the Task & Finish Group** formed following the last meeting to consider the timings of courses beginning in January 2021. The Group is expected to provide an update in June for approval of its recommendation, or approval will be delegated to the Chair if an update is not ready. So far, one member has volunteered.

Best wishes,

Dominique

Dominique Phipp

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