

## Meeting of the Group Audit and Risk Committee

4.00 pm on Thursday, 13 February 2020  
In 1B16, Technopark, SE1 6LN

\* 3.30 – 4.00pm pre-meeting with the auditors in 1B16, Technopark

### Agenda

<i>No.</i>	<i>Item</i>	<i>Pages</i>	<i>Presenter</i>
1.	Welcome and apologies		DB
2.	Declarations of interest		DB
3.	Minutes of the previous meetings: <ul style="list-style-type: none"> <li>• 7<sup>th</sup> November 2019</li> <li>• 15<sup>th</sup> November 2019 – by email</li> <li>• 28<sup>th</sup> January 2020 – by email</li> </ul>	3 - 12	DB
4.	Matters arising	13 - 14	DB
	<b>Internal audit</b>		
5.	Internal audit: progress report	15 - 22	RI
6.	Internal audit follow-up report	23 - 46	RI
7.	Internal audit: UKVI Tiers 2 and 5	47 - 70	NL
8.	Internal audit: Student data	71 - 100	RF
	<b>Other matters</b>		
9.	TRAC (T) update	To follow	RF
10.	Group Speak Up Policy and report	To follow	JS
11.	Anti-fraud, bribery and corruption report	101 - 102	RF
12.	Reportable/notifiable events to the OfS	103 - 112	JS
13.	Data protection report	113 - 114	JS
14.	Group authorised signatories and contract authorisation process	115 - 136	JS
15.	Audit Committee business plan	137 - 140	KJ
16.	Matters to report to the Board following the meeting		KJ

*No. Item*

*Pages*

*Presenter*

**Date of next meeting  
4.00 pm on Thursday, 18 June 2020**

**Members:** Duncan Brown (Chair), John Cole, Mark Lemmon and Rob Orr

**In attendance:** David Phoenix, Natalie Ferer, Richard Flatman, Nicole Louis, James Stevenson and Kerry Johnson

**Internal auditors:** Ruth Ireland and Gemma Wright

**Supplement:**

- Internal audit: SBA key financial controls
- Internal audit: SBC key financial controls