

**Meeting of the Audit Committee**

**4pm\* on Tuesday, 30 October 2012  
in 1B27/1B33, London SE1**

\*Pre meetings between committee members and the Internal Auditors only and committee members and the External Auditors only will take place from 3.30pm in 1B27/1B33

**Agenda**

	<i>Paper No.</i>	<i>Presenter</i>
1. Welcome and apologies		Chair
2. Declarations of Interest		Chair
3. Minutes of the last meeting (for publication)	AC.53(12)	Chair
4. Matters arising		Chair
4.1 HESA Improvement project	Oral update	PVC(A)
<b>5. Financial Reporting for the year ended 31 July 2012</b>		
5.1 Key issues memorandum (to consider)	AC.54(12)	Grant Thornton
5.2 Pension assumptions (to approve)	AC.55(12)	EDF
5.3 Draft report and accounts for year to 31 July 2011 (to recommend)	AC.56(12)	EDF
5.4 Internal audit annual report (to note)	AC.57(12)	PwC
5.5 Letter of representation to auditors (to recommend)	AC.58(12)	Grant Thornton
5.6 Students' Union accounts for year to 31 July 2011 (to note)	AC.59(12)	PVC(A)
<b>6. External Audit</b>		
6.1 External audit performance (to consider)	AC.60(12)	EDF
6.2 Review of non-audit services (to consider)	AC.61(12)	EDF

<b>7.</b>	<b>Risk and control</b>		
7.1	Review of Internal Controls (to approve)	AC.62(12)	EDF
<b>8.</b>	<b>Internal audit</b>		
8.1	Q4 continuous audit report (to note)	AC.63(12)	PwC
8.2	Progress report (to note)	AC.64(12)	PwC
<b>9.</b>	<b>Other matters</b>		
9.1	Audit Committee Annual Report to Board (to approve)	AC.65(12)	Chair
9.2	Annual value for money report (to consider)	AC.66(12)	EDF
9.3	HEFCE Annual Assessment of Institutional Risk	AC.67(12)	VC
9.4	Anti-fraud, bribery and corruption report (to note)	AC.68(12)	EDF
9.5	Speak up report (to note)	AC.69(12)	Sec
10	Matters to report to the Board following this meeting		Chair
11.	Any other business		Chair
12.	Date of next meeting: Thursday, 7 February 2013 at 4pm		Chair

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Members: Andrew Owen (Chair), Steve Balmont, Douglas Denham St Pinnock and Shachi Patel.

External Auditors: David Barnes (Grant Thornton)

Internal Auditors: Justin Martin (PwC) and David Wildey (PwC).

With: Vice Chancellor, Pro Vice Chancellor (Academic), Executive Director of Finance, University Secretary and Governance Officer.