

# London South Bank University

## Minutes of a Meeting of the Property Committee held at 4pm on 30 January 2013 in Room 1B33, Technopark, London Road, London SE1

### Present

Ken Dytor	Chairman
David Longbottom	Chairman of the Board
Prof Martin Earwicker	Vice Chancellor and Chief Executive
Andrew Owen	

### In attendance

Dr Phil Cardew	Pro Vice Chancellor (Academic) ( <i>for minutes 9 - 15</i> )
Beverley Jullien	Pro Vice Chancellor (External)
Ian Mehrtens	Interim Director of Estates and Facilities
James Stevenson	University Secretary and Clerk to the Board of Governors
Michael Broadway	Governance Officer

### Welcome and Apologies

1. Apologies had been received from Anisa Ali, Sarah Mullally and Richard Flatman.
2. The committee welcomed Ian Mehrtens, the Interim Director of Estates and Facilities to his first meeting of the committee.

### Conflicts of Interest

3. No interests were declared on any items on the agenda.

### Minutes of the meeting of 24 April 2012

4. The committee approved the minutes from the meeting held on 10 October 2012 (paper **PC.01(13)**) and the proposed redactions for publication.

### Matters Arising

5. The committee noted that the Vice Chancellor had had initial conversations with the Chief Executive of the Peabody Trust about the University purchasing Hugh Astor Court and that they would be meeting again shortly. The committee requested a report back from the Vice Chancellor on these discussions because of the implications for the development of the campus.

6. The committee noted that the Chairman had received a report from Stanhope who had done a survey on the potential of the estate. The committee requested the Director of Estates and Facilities to review the report.

### **Update of Student Centre**

7. The committee noted an update on the Student Centre project (paper **PC.02(13)**). It was noted that the building had opened on 26 November 2012 as planned and was very well used by students. Feedback from students on the new centre would be captured by the National Student Survey which was currently taking place. The committee requested a report from the Students' Union President on the impact of the Student Centre from a student perspective.
8. The committee noted that the project had been delivered on budget and that due to the delay of the project the University was claiming £245,000 in liquidated damages from Mansell. A few items had been removed from the original contract and were being completed separately.

*Dr Phil Cardew entered the meeting*

### **Terraces renovation project**

9. The committee noted an update on the terraces renovation project (paper **PC.03(13)**). It was noted that an extension of 2.5 weeks had been awarded to the contractor giving a revised completion date of 29 May 2013. An 'into service' programme was being developed with the target to get the building operational for the beginning of the new academic year. The committee noted that the project was very time critical and requested a full report on progress and remedial work undertaken to improve the date of completion before the next committee meeting.
10. It was noted that the performance bond would be signed in the next week.

### **General Estates Matters**

11. The committee noted an update on general estates matters (paper **PC.04(13)**) and future developments of the estate.
12. It was noted that plans to pedestrianise Keyworth Street had been submitted to the London Borough of Southwark for decision.
13. It was noted that the proposal on the sports hall would be submitted to the Executive in February for approval. This would provide discreet entrances for the Business Faculty and the sport centre to the London Road building.

14. The committee noted the proposal to upgrade the Perry Library entrance. Proposed plans were circulated to the committee. It was noted that planning permission had been applied for but that the project had not yet received approval. It was recognised that the project needed approval in March for the work to be carried out in the summer holidays to minimise disruption to students. The committee requested the full business case to be reviewed by the Policy and Resources Committee before final approval by the Board in March 2013.
15. The committee noted that following the change in the Chinese government, Hanban were not currently willing to invest in any model Confucius Institutes and the proposed conversion of the old library on Borough Road to house the Confucius Institute was unlikely to go ahead.

*Dr Phil Cardew left the meeting*

**Any other business**

16. The committee noted that service level agreements were being put in place for Estates and Facilities.

**Date of next meeting**

17. The committee noted that the next meeting would be held on Wednesday 24 April 2013.

There being no further business, the Chairman closed the meeting.

Confirmed as a true record:

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Chairman