



**Minutes of the meeting of the Student Experience Committee  
held at 2.00 pm on Wednesday, 31 January 2018  
1B16 - Technopark, SE1 6LN**

**Present**

Pat Bailey (Chair)  
Sodiq Akinbade  
Kat Colangelo  
Kirsteen Coupar  
Mel Godfrey  
Patricia Godwin  
Gary Francis  
Nicole Louis  
Samantha Robson  
Shân Wareing

**Apologies**

James Emmett  
Dawn Ingleson  
Paul McCardle  
David Mead  
Indira Patel  
Carol Rose  
Saranne Weller

**In attendance**

Claire Freer  
Steve Baker  
Alison Chojna  
Sofia Jabeen (Minute 5)  
Karun Maudgil (Minute 5)

**1. Welcome and apologies**

The Chair welcomed members to the meeting. The above apologies were noted.

**2. Declaration of interests**

No members declared a conflict of interest with any item on the agenda.

**3. Minutes of the previous meeting**

The committee approved the minutes of the meeting held on 11 October 2017.

#### 4. **Matters arising**

The committee noted the actions from the previous meeting.

Minute 14: Closing times had now returned to 9pm. The SU were hosting a late night sports club night as a trial and hoped to be able to run similar events in the future. The cost of hosting such events however was significant, with the SU covering the £400 charged for staffing the additional two hours. The SU wanted to better understand the costs incurred, but also the bar sales and potential profits made, by Ellior during the extended opening hours.

Minute 8: There had been better uptake and support for course based societies and funding issues had been resolved. Focus was now on working with the schools with engagement. Employability sessions run by societies had been successful with good participation from students.

#### 5. **Student Race Equality at LSBU - Understanding our data**

*Sofia Jabeen, Head of Equality, Diversity & Inclusion, and Karun Maudgil, Equality, Diversity & Inclusion Engagement Officer, joined the meeting.*

The committee received a presentation outlining the work underway to prepare LSBU's submission to the Race Equality Charter, which represented both students and staff. So far, only nine higher education institutions had been successful in achieving the mark.

Research into LSBU's data showed a clear attainment gap between BME students and white students. Addressing the difference in attainment would likely have a significant impact NSS scores, student satisfaction and the overall performance scores of the university.

The EDI team were working with the SU to gather feedback from students and to identify possible solutions. The induction process was seen as a key tool to ensure all were prepared for university teaching and assessment regardless of their entry route (A-levels, BTEC etc). A group was also working to review all communications sent to students in the lead up to enrolment and welcome week and the EDI team would be included in future discussions.

*Sofia Jabeen and Karun Maudgil left the meeting.*

#### 6. **Start-of year issues including estate facilities**

The DVC provided an update on the work underway to address the issues identified at the start of the academic year. A task-and-finish group had been set up to address the issues identified, outline potential remedial action and to identify key individuals responsible for delivery.

The committee discussed the proposals and made additional suggestions for improvements which would be incorporated into the plan.

## 7. **Student Halls Disciplinary Procedure**

It was agreed that, going forward, the committee would have oversight of the Student Halls Disciplinary Procedure, including the periodic review of the procedure and reports on disciplinary action taken.

It was noted that there was sometimes a break between the central disciplinary procedures of the University and the halls disciplinary procedures and it was important to ensure the two processes were linked.

Further clarity regarding the role of SU representatives on the disciplinary panel was required. It was noted that while representatives were present at the panel, decisions were often made outside of the meeting without the final approval of the whole panel. It was also noted that there was a risk to the impartiality of the role as a member of the panel when residents could also request that an SU representative support them at the meeting.

## 8. **Educational Framework update**

*Secretary's note: updated provided via email ahead of the meeting.*

A mapping document for the new course specification had been created. This would enable course teams to evidence across an undergraduate course how the provision worked within the educational framework in relation to assessment strategy, embedding of learning development and work-related learning through in-class and employment experiences. Completed mapping would enable illustrative examples of how the framework was interpreted in disciplinary and professional ways, as well as evidence of cross-course embedding of the framework in undergraduate provision.

Curriculum design workshops had also been run in the previous semester for courses preparing for validation to demonstrate how the Educational Framework could be embedded into curricula.

## 9. **National Teaching Fellowship nominations - approval / notice of nominees**

*Secretary's note: updated provided via email ahead of the meeting.*

Three expressions of interest had been received from colleagues for nomination to individual National Teaching Fellowships. A decision whether to take all names forward was still to be made. No expressions of interest had been received for the Collaborative Award for Teaching Excellence however two potential nominees had been identified and would be encouraged to apply.

The NTF scheme for 2018 was still to be launched but it was anticipated that the 2018 scheme would follow the same timescales of previous years. It was

expected that the call for nominations would open in February with a submission deadline in April.

Final nominations would be approved by Chair's Action.

#### 10. **Student-led projects update**

An intern had been secured to support the student-led projects and work was underway to actively recruit students to volunteer to take part.

Various project suggestions had been received and the following were selected to move forward:

- A week in the life of an LSBU student:  
The project hoped to gain a better understanding of how students spent their time, both on and off campus, and interacted with LSBU. Students would be asked to keep a diary and also take part in interviews.
- A project looking at how the different types of spaces/environments available to students could change how they engaged with the campus. For example access to informal learning spaces.
- A project looking at students perception of learning and teaching at LSBU including contact hours, value for money, assessment methods etc.

An update on the projects would be brought to the next meeting.

#### 11. **Student Support and Employment annual report**

The Director of Student Support & Employment provided an update on the Student Support and Employment annual report, which was more data focused than in previous years, and highlighted the following areas:

- There had been a 7% increase in student queries over the last year. The team were working to link both student support and academic queries to provide a one-stop-shop for students.
- 14.5% of students had a disability and therefore should not be considered a minority group and inclusive practices were key.
- 13% rise in mental health and wellbeing incidences.
- There had been more than 400 appointments regarding support for withdrawal and interruption. There had been success in supporting students to continue with their studies.
- Online mental health support services for students had been well used.
- A new counselling service with Mind had been engaged.

The Chair thanked the team for their hard work over the year and requested that the committee revisit the report in more detail at the next meeting.

#### 12. **Items from students (as required)**

No issues were raised.

13. **Any other business**

No items were raised.

**Date of next meeting**  
**2.00 pm, on Wednesday, 2 May 2018**

**Confirmed as a true record**

..... (Chair)