

## Meeting of the South Bank University Enterprises Ltd Board

2.00 pm on Tuesday, 12 November 2019  
in Clarence Centre for Enterprise and Innovation

### Agenda

<i>No.</i>	<i>Item</i>	<i>Pages</i>	<i>Presenter</i>
1.	Welcome and apologies		RF
2.	Declarations of interest <i>Members are requested to declare any interest in any item on the agenda.</i>		RF
3.	Minutes of the previous meeting	3 - 6	RF
4.	Matters arising		RF
<b>Items to discuss</b>			
5.	CEO Report	7 - 12	LC
6.	Budget 2019/20 (to approve)	To Follow	LC
7.	Research and enterprise update	13 - 16	LC
<b>Year end approvals, 2018/19</b>			
8.	Audit findings	17 - 52	RW
9.	Draft financial statements	53 - 70	RW
10.	Letter of representation	71 - 80	RW
<b>Items in the absence of staff</b>			
11.	Staff bonuses (to approve)	81 - 86	LC
12.	Salary review	87 - 90	LC
13.	Contract terms change proposal	91 - 94	LC

**Date of next meeting**  
**2.00 pm on Tuesday, 21 January 2020**

**Members:** Michael Cutbill and Richard Flatman (Vice-Chair, in the Chair)

**Apologies:** Paul Ivey

**In attendance:** Michael Broadway, Sally Black, Linsey Cole, Emily DeLacy, Yvonne Mavin and Rebecca Warren