

	PAPER NO: EC.13(12)	
Board/Committee:	Educational Character Committee	
Date:	10 December 2012	
Paper title:	Committee annual plan	
Author:	James Stevenson, University Secretary and Clerk to the Board of Governors	
Board sponsor:	Steve Balmont, Chairman of the Educational Character Committee	
Recommendation:	That the committee approve their annual plan	
Matter previously considered by:	Educational Character Committee	On: February 2012
Further approval required?	N/A	N/A
Communications – who should be made aware of the decision?	N/A	

Executive Summary

The committee are asked to approve its revised annual business plan. This annual committee plan is intended to cover items regularly discussed by the committee. Other non-regular items will be considered by the committee when necessary.

The committee is requested to approve its annual business plan.

Educational Character Committee Meeting Agenda – Annual Plan

This annual committee plan is intended to cover items regularly discussed by the committee. Other non-regular items, e.g. the approval of business cases, will be considered by the committee when necessary.

	Dec	Feb	May
Progression and achievement	X		
National Student Survey Report	X		
Destination of Leavers of Higher Education Survey Results	X		
Validations Report	X		
Academic KPIs Review	X		
Annual Report on External Examiners		X	
Report on UG Student Progression		X	
UG Faculty Monitoring Reports		X	
Report on Complaints and OIA		X	
HESA Performance Indicators			X
Report on PG Student Progression			X
PG Faculty Monitoring Reports			X
Annual Reports on Academic Misconduct and Appeals			X
Terms of Reference	X		