

Meeting of the Group Audit and Risk Committee

4.00 pm on Thursday, 18 June 2020
via MS Teams

*3.30 - 4.00pm pre-meeting with the auditors via MS Teams

Agenda

<i>No.</i>	<i>Item</i>	<i>Pages</i>	<i>Presenter</i>
1.	Welcome and apologies		DB
2.	Declarations of interest		DB
3.	Minutes of the previous meeting	3 - 10	DB
4.	Matters arising	11 - 12	DB
Coronavirus			
5.	Coronavirus business recovery <ul style="list-style-type: none"> • Cyber security update 	13 – 32 To follow	DP NL, AC, GW
External audit			
6.	Group external audit plan	33 - 70	FN
Internal audit			
7.	Internal audit 2019/20 progress report	71 - 86	RI
8.	Internal audit: follow-up report	87 - 116	GW
9.	Internal audit: accounts receivable	117 - 146	RF
10.	Internal audit: HESA student data	147 - 148	NL
11.	Internal audit: Research Excellence Framework	149 - 150	PB
12.	Internal audit 2020/21 draft plan	151 - 190	RI
Risk and control			
13.	Group corporate risk approach	191 - 202	RF
14.	Corporate risk report	203 - 208	RF
Other matters: for approval/discussion			
15.	Annual debt write-off	209 - 210	RF
16.	Decisions and approvals	211 - 214	DB

<i>No.</i>	<i>Item</i>	<i>Pages</i>	<i>Presenter</i>
Other matters: for noting			
18.	OfS conditions of registration	227 - 244	JS
19.	Data protection report	245 - 250	JS
20.	Speak up report	251 - 252	JS
21.	Audit Committee business plan	253 - 256	DB
22.	Matters to report to the Board following the meeting	Verbal Report	KJ

**Date of next meeting
4.00 pm on Tuesday, 6 October 2020**

Members: Duncan Brown (Chair), John Cole, Mark Lemmon and Rob Orr

In attendance: David Phoenix, Pat Bailey, Alison Chojna, Natalie Ferer, Richard Flatman, Kerry Johnson, Nicole Louis, James Stevenson and Graeme Wolfe

Internal auditors: Ruth Ireland and Gemma Wright

External auditors: Fleur Nieboer and Jack Stapleton

Supplement 1 – full reports:

- Internal audit: HESA student data
- Internal audit: Research Excellence Framework

Supplement 2 – Office for Students coronavirus guidance

- Letter to Accountable Officers
- New reporting requirements
- Reportable events guidance

Supplement 3 – Subsidiaries update (to follow)

- Minutes of SBC Audit Committee 11 February 2020
- Minutes of SBA Audit Committee 10 March 2020
- Buzzacott SBA audit planning letter