



**Minutes of the meeting of the Academic Board
held at 2.00 pm on Wednesday, 2 November 2016
1B27 - Technopark, SE1 6LN**

Present

Pat Bailey (Chair)
Temi Ahmadu
Sodiq Akinbade
Stephen Barber
Craig Barker
Janet Bohrer
Charles Egbu
Paul Ivey
Gurpreet Jagpal
Janet Jones
Raymond Lee
David Mba
Mike Molan
Lesley Roberts
Tony Roberts
Warren Turner
Shân Wareing

Apologies

Kirsteen Coupar
Jenny Owen
Shushma Patel

In attendance

Jerry Cope
Michael Broadway
Sally Skillett-Moore
Saranne Weller
Joe Kelly

1. Welcome and apologies

The Chair welcomed members to the meeting. The above apologies were noted.

2. Declarations of interest

No member declared an interest in any item on the agenda.

3. Minutes of previous meeting on 8 June 2016

The Board approved the minutes of the previous meeting.

4. **Matters arising**

Minute 9: the Board noted that the review of the number of 1sts and 2:1s would take place in 2017.

5. **Deputy Vice-Chancellor's Report (presentation)**

The Board noted the Deputy Vice-Chancellor's Report which included:

- General update on finance, admissions and recruitment
- Education and student experience
- Research and enterprise
- Links with London colleges
- Apprenticeships
- Projected growth in UG numbers by 2020
- Edison Project
- Health and Social Care
- St George's Quarter Development
- New Students' Union representatives

The Board noted that the research academic regulations were being reviewed.

The Board noted that the Mini-REF process, now called Annual University Research Audit, had been positive.

6. **Appointment of Professors to the Promotions Panel (Stage 2)**

The Board discussed the appointment of professors to the Promotions Panel. It was agreed that three new panel members should be appointed each year.

The DVC, after consulting with the Deans, would approve the membership of the Panel and notify the Academic Board.

7. **TEF update (verbal update)**

The Board noted the verbal update on TEF. On current metrics, it is anticipated that LSBU will be awarded 'bronze' status but that a working group will develop a case for 'silver'. A draft commentary will be produced by 7 December and submitted to HEFCE on 19 January following approval by the Executive. There may be an opportunity to re-submit in a year's time.

8. **Embedding LSBU Educational Framework**

[Saranne Weller joined the meeting]

The Board noted the report on embedding LSBU's Educational Framework in the curriculum and discussed the outline implementation plan. It was recommended that the plan should include reference to an international dimension and enterprise placements.

The Board noted the importance of consulting professional bodies as a key stakeholder.

The Board requested a more detailed implementation plan for its meeting in February.

9. HEFCE Quality Assurance Report

The Board reviewed the quality assurance report to HEFCE which set out how LSBU maintained appropriate degree standards and the continuous improvement of the student academic experience and of student outcomes.

The report confirmed that the appropriate internal quality assurance processes have been completed and the standards are appropriate. Accordingly, the Board recommended the assurance report to the Audit Committee which would review on behalf of the Board of Governors.

10. Entry tariffs - Foundation Year and Year 1 / Cert HE

The Board discussed the advantages and disadvantages of the Foundation Year and Certificate of Higher Education routes and how these varied between Schools. The Board approved the principle that the Certificate of Higher Education should prepare students to progress to a full degree and emphasised the need to provide adequate support to these students. The Task and Finish Group will report its recommendations to the next meeting of the Academic Board in February.

11. Course validation and information processes

The Board discussed the proposed approach to course validations. The Board supported the principle that a more strategic approach be taken to validating new courses based on courses likely to generate expected growth.

The Board requested the Planning, Performance and Assurance Team to review validation activity and projected areas of growth to inform LSBU's academic planning, strategy and resource allocation. An update will be provided at the next meeting.

12. Improving examination boards (verbal update)

The Board noted the update on improving examination boards. Work was progressing on refining processes to make them more consistent and efficient including improved use of external information. The Board requested a report for consideration at its next meeting.

13. Managing UK and transnational partnerships

The Board noted the report on transnational and collaborative education and requested an action plan for its meeting in February.

14. **Honorary Awards Criteria**

The Board approved the revised criteria for honorary awards. The Board requested that communications on recipients is reviewed.

15. **Progress against Academic KPIs**

The Board noted the report on progress of the academic KPIs.

16. **Academic regulations and procedures 2016/17 (verbal update)**

An update would be given at the next meeting.

17. **National Student Survey results**

The Board noted the results of the National Student Survey.

18. **Reports from sub-committees**

The Board noted the reports from its sub-committees.

19. **Report from joint Strategy Day with Board of Governors**

The Board noted the report from the joint strategy day with the Board of Governors on 29 September 2016.

20. **Membership and Terms of Reference, 2016-17**

The Board noted the Terms of Reference and its membership for 2016/17.

21. **Any other business**

There was no other business.

**Date of next meeting
2.00 pm, on Wednesday, 22 February 2017**

Confirmed as a true record

..... (Chair)