

Minutes of a Meeting of the Property Committee
held at 4pm on 10 October 2012
in Room 1B33, Technopark, London Road, London SE1

Present

Mr K Dytor	Chairman
Mr D Longbottom	Chairman of the Board
Prof M Earwicker	Vice Chancellor and Chief Executive
Ms A Ali	
Mr A Owen	

In attendance

Dr P Cardew	Pro Vice Chancellor (Academic) (<i>for minutes 1- 7</i>)
Ms B Jullien	Pro Vice Chancellor (External) (<i>for minutes 8-16</i>)
Mr J Stevenson	University Secretary and Clerk to the Board of Governors
Mr S Wells	Director of Estates and Facilities
Mr M Broadway	Governance Officer

Welcome and Apologies

1. Apologies had been received from Sarah Mullally and Richard Flatman.

Conflicts of Interest

2. No interests were declared on any items on the agenda.

Minutes of the meeting of 24 April 2012

3. The committee approved the minutes from the meeting held on 25 April 2012 and the proposed redactions for publication (paper **PC.11(12)**).

Matters Arising

4. The Director of Estates and Facilities updated the committee on the storage of radioactive materials (minute 54 of 23 November 2011, minute 15 of 29 February 2012 and minute 32 of 25 April 2012 refer). It was noted that following a review by the Faculty of Engineering, Science and the Built Environment, the radioactive material would not be used for academic provision and the faculty were in discussion with the Environment Agency about disposal of the material.

Terms of Reference

5. The committee noted its terms of reference which had been revised in April 2012 (paper **PC.12(12)**).
6. The committee noted the current vacancies on the committee and that these would be filled once the Board had a full complement of members.

Student Centre

7. The committee discussed the update on the construction of the Student Centre paper **PC.13(12)**. The committee noted that the University expected the contractor to complete construction by 5 November 2012. Following an into service programme the centre should be open from 26 November 2012. It was noted that the contractor had been issued with a Certificate of Non-Completion.

Phil Cardew left the meeting. Beverley Jullien joined the meeting.

Terraces Renovation Project

8. The committee discussed the update on the terraces renovation project incorporating an Enterprise Centre (paper **PC.14(12)**). It was noted that works were generally proceeding as to the contract programme for the London Road and Borough Road terraces and the new build element to the rear, with the works to the Duke of Clarence pub being between one and two weeks late. The committee noted that the risks around unforeseen discoveries, ground conditions and archaeology were now closed.
9. The committee noted that the performance bond with the contractor had not yet been finalised and requested that this be resolved as soon as possible.

SG1 and SG2 Sites

10. The committee discussed an update and background information on the areas to the rear of the terraces (SG1) and the Chapel Site (SG2) (paper **PC.15(12)**). The committee noted that these areas needed developing and discussed the focus for the next phase of the Estates Strategy.
11. The committee noted that proposals for the next phase of the Estates Strategy were dependent on the future direction of the University's academic provision which would be discussed at the Board Strategy Day of 18 October 2012. The committee requested that improving the quality of the existing estate would be a key aspect of the next phase of the Estates Strategy.

12. It was noted that discussions with the Peabody Trust about the purchase of Hugh Astor Court were ongoing.
13. The committee requested the Executive to recommend proposals for the next phase of the Estates Strategy for their consideration. It was noted that the Board would like to have approved the next three years of estate development before the Vice Chancellor retires in September 2013.

General Estates Matters

14. The committee noted an update on general estates matters (paper **PC.16(12)**). It was noted that squatters in the Old Library had left on 4 October 2012.

Sports Centre

15. The committee noted that in order to enhance the sports offer to students the University was looking to outsource the management of the sports centre to an external partner. The proposal would go out to tender in early 2013. As a result of the proposals a new external entrance for the sports centre would be created on Thomas Doyle Street.

Date of next meeting

16. The committee noted that the next meeting would be held on Wednesday 30 January 2013.
17. The Chairman thanked Mr S Wells on his work as Director of Estates and Facilities as this was his last meeting before leaving the University.

There being no further business, the Chairman closed the meeting.

Confirmed as a true record:

.....
Chairman