## London South Bank

University

Minutes of a Meeting of the Chair Nomination Committee held at 4.00pm on Friday, 14 March 2014 in 1B16, Technopark, London SE1

Chair

#### Present

Andrew Owen Douglas Denham St Pinnock Prof Hilary McCallion Mee Ling Ng James Smith

#### Apologies

Steve Balmont James Stevenson

University Secretary and Clerk to the Board of Governors

#### In attendance

Michael Broadway

Governance Officer

#### Welcome and apologies

1. The Chairman welcomed members to the meeting. Apologies had been received from Steve Balmont and James Stevenson.

#### **Declarations of Interest**

2. No interests were declared on any item on the agenda.

#### Minutes of the meeting of 6 February 2014

3. The minutes of the meeting of 6 February 2014 were approved.

#### Feedback on meetings with candidates

- 4. The Chairman reported that the purpose of the meeting was to discuss the candidates' credentials further following their meetings with committee members. The objective of the meeting was to reach a shortlist of candidates to invite back for formal interviews.
- 5. The Chairman reported that all six shortlisted candidates had met the Chairman and other members of the committee for an informal discussion of

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the role and the University. Each candidate had also met the Vice Chancellor to discuss his vision for the University and challenges faced.

- 6. The Chairman reported that unfortunately Urmila Banerjee had pulled out of the process.
- 7. The committee discussed each candidate in detail taking into account the due diligence reports of each candidate (please see minutes 8-9 below).

### Due diligence reports on candidates

- 8. The committee discussed the due diligence and media profile reports for each candidate.
- 9. The committee requested clarification on a number of areas and requested the secretary to circulate further due diligence and media reports on the candidates.

### Next steps

- 10. After careful consideration the committee requested that the following candidates are invited back for formal interviews on Monday 24 March 2014:
  - a. Steve Bundred
  - b. Frances Cairncross
  - c. Jerry Cope
  - d. Baroness Sally Morgan
- 11. Following the interviews the preferred candidate would meet the Chairman of the Board for a further discussion on the role and the opportunities and challenges facing the Board.
- 12. The preferred candidate would be considered and, if thought appropriate, appointed as a governor by the Appointments Committee and as Chair Designate by the Board. These meeting would be arranged via conference call for the week commencing 31 March 2014.
- 13. A targeted press release will be issued once the candidate has been appointed.

### **Terms of Appointment**

14. The committee noted the proposed terms of appointment for the Chair designate (paper **CNC.04(14)**). The terms of appointment are that the Chair designate:

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- a. serves as Vice Chair and Chair of the Policy and Resources Committee for a year until July 2015;
- b. is appointed for a new term of four years on becoming Chair in August 2015. This term will be renewable for a further four years in July 2019.
- 15. The committee noted that the post is unremunerated (except for reasonable expenses).

## **Close of meeting**

16. There being no further business the Chairman closed the meeting.

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Chairman