

Minutes of a Meeting of the Nomination Committee
held at 4pm by conference call on Thursday, 13 November 2012
in 1B16, Technopark, London Road, SE1

Present

Mr D Longbottom	Chairman
Prof M Earwicker	Vice Chancellor
Ms A Montgomery	
Rev Dame Sarah Mullally	

In attendance

Mr J Stevenson	University Secretary and Clerk to the Board of Governors
Mr M Broadway	Governance Officer

Welcome and apologies

1. No apologies had been received.

Minutes of the meeting of 23 August 2012

2. The committee approved the minutes of the meeting of 23 August 2012.

Nominations for Independent Governors

3. The committee noted that there were three vacancies for independent governors. The committee noted progress in filling these vacancies and considered a further two new candidates (paper **Nom07(12)**).
4. It was noted that both Sharon White and Ruth Gee had declined. Frank Douglas, HR Director of Misys Plc., was felt to be unlikely to be able to meet the time commitment.
5. Bonnie Greer would be meeting the Chairman and Vice Chancellor to discuss the role. The committee agreed to invite Hilary McCallion to meet the committee.
6. Having regard to the current composition and diversity of the Board of Governors and after due consideration to the balance of skills on the Board, the committee considered the two new candidates, David Waboso and Mee Ling Ng, in detail and agreed that both should be invited to meet the committee.

Chairman Succession Planning

- 7. The committee discussed succession planning for the chairman (paper **Nom08(12)**). It was noted that by July 2015 the Chairman would have served two terms as Chairman and would retire from the Board.

- 8. The committee approved the draft role description for the Chair of the Board. The committee noted the time commitment required of around two days per week and agreed that it was likely that the role would be undertaken by someone not in full time employment.

- 9. The Chairman agreed to approach potential internal candidates for the role before external recruitment was considered.

- 10. The committee considered that the group set up to consider the succession of the Chair should contain a blend of governors who will serve under the new Chair and current governors whose terms of office have ended by the time the new Chair begins their term of office. It was agreed that it was important for the new Chair to have the confidence and support of the whole Board and that the final decision would be a matter for the whole Board (independent, student and staff governors).

The Chairman closed the meeting.

Confirmed as a true record:

..... (Chairman)