

Minutes of a Meeting of the Chair Nomination Committee
held at 4.00pm on Thursday, 6 February 2014
in 1B27, Technopark, London SE1

Present

Andrew Owen	Chair
Steve Balmont	
Douglas Denham St Pinnock	
Mee Ling Ng	
James Smith	

Apologies

Steve Balmont
Prof Hilary McCallion

Recruitment Consultants

Fatima Koumbarji	Odgers Berndtson
Rebecca Russell	Odgers Berndtson

In attendance

James Stevenson	University Secretary and Clerk to the Board of Governors
Michael Broadway	Governance Officer

Welcome and apologies

1. The Chairman welcomed Fatima Koumbarji and Rebecca Russell from Odgers Berndtson to the meeting.

Declarations of Interest

2. No interests were declared on any item on the agenda.

Minutes of the meeting of 9 October 2013

3. The minutes of the meeting of 9 October 2013 were approved.

Longlist of Candidates

4. The committee reviewed the longlist of candidates compiled by the recruitment consultants, Odgers Berndtson (paper **CNC.01(14)**), to identify

suitable candidates to move to the next stage in the recruitment process. It was noted that all candidates had been identified by Odgers through the search process. No applicants had been received in response to the advert in the Sunday Times Online.

5. The committee agreed that there were four key areas upon which to base their selection of the candidates:
 - a. their executive career
 - b. their non-executive and chair experience
 - c. their experience in education
 - d. government interface

6. The committee considered in detail the applications and CVs of each candidate. Having regard to the current composition and diversity of the Board of Governors and after due consideration to the skills and experience required of the role the committee agreed that the following should be invited to move onto the next stage:
 - a. Urmila Banerjee
 - b. Steve Bundred
 - c. Frances Cairncross
 - d. Jeremy Cope
 - e. Baroness Sally Morgan
 - f. Kieran Murphy

Next steps

7. The committee agreed that the six selected candidates should meet members of the committee for informal discussions to probe their suitability for the post further. The candidates would then meet the Vice Chancellor.

8. Final interviews with the candidates would be held during week commencing 10th March 2014. The interview panel would consist of the Chair of the Committee and three other committee members, subject to their availability.

Close of meeting

9. There being no further business the Chairman closed the meeting.

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Chairman