

Board of Governors Meeting

4.00 - 6.00 pm on Thursday, 12 October 2017
in Boardroom - Technopark, SE1 6LN

Agenda

<i>No.</i>	<i>Time</i>	<i>Item</i>	<i>Pages</i>	<i>Presenter</i>
15.		Annual work plan	3 - 12	JS

Date of next meeting
4.00 pm on Thursday, 23 November 2017

Members:	Jerry Cope (Chair), David Phoenix, Sodiq Akinbade, Steve Balmont, Shachi Blakemore, Duncan Brown, Julie Chappell, Michael Cutbill, Douglas Denham St Pinnock, Peter Fidler, Hilary McCallion, Kevin McGrath, Jenny Owen, Tony Roberts and Suleyman Said
In attendance	Pat Bailey, Richard Flatman, Ian Mehrtens, James Stevenson, Michael Broadway, Paul Ivey and Dr Markos Koumaditis
Apologies	Carol Hui and Mee Ling Ng

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	CONFIDENTIAL
Paper title:	Business plan
Board/Committee	Board of Governors
Date of meeting:	12 October 2017
Author:	James Stevenson, University Secretary and Clerk to the Board of Governors
Board sponsor	Jerry Cope, Chair of the Board
Purpose:	Information
Recommendation:	The Board is requested to note the business plan for 2017-18.

Executive Summary

The Board's business plan is based on its primary responsibilities and the Matters reserved to the Board.

The plan covers recurring and compliance matters for the year. Significant investments or ad hoc items will be discussed as required.

The Board meetings for 2017/18 are:

- 12 October 2016
- 23 November 2016
- 15 March 2017
- 17 May 2017
- 12 July 2017

The Board is requested to note its annual business plan.

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Board of Governors plan, 2017/18

Agenda Item	Consider By	Date	Decision By	Date	Lead Officer
October 2017					
Regular items					
Vice Chancellor's report			Board of Governors	12 Oct 2017	David Phoenix
Chief Financial Officer's report			Board of Governors	12 Oct 2017	Richard Flatman
Board strategy day report			Board of Governors	12 Oct 2017	Jerry Cope
Review of standing orders			Board of Governors	12 Oct 2017	James Stevenson
Risk strategy and appetite	Executive Audit Committee	27 Sep 2017 3 Oct 2017	Board of Governors	12 Oct 2017	Richard Flatman
Reports on decisions of committees			Board of Governors	12 Oct 2017	James Stevenson
Corporate risk register	Operations Board Audit Committee	19 Sep 2017 3 Oct 2017	Board of Governors	12 Oct 2017	Richard Flatman
Annual work plan			Board of Governors	12 Oct 2017	James Stevenson

Agenda Item	Consider By	Date	Decision By	Date	Lead Officer
Non-regular items					
Project Larch update			Board of Governors	12 Oct 2017	Matthew Dunn
LSBU estates development			Major Projects & Investment Committee	21 Sep 2017	Ian Mehrtens
Fire assessment report			Board of Governors	12 Oct 2017	Mandy Eddolls
Bahrain JV	Executive	27 Sep 2017	Board of Governors	12 Oct 2017	Paul Ivey
November 2017					
Regular items					
Annual declarations of interest	Executive	8 Nov 2017	Board of Governors	23 Nov 2017	James Stevenson
Vice Chancellor's report			Board of Governors	23 Nov 2017	David Phoenix
Chief Financial Officer's report			Board of Governors	23 Nov 2017	Richard Flatman
Health and safety annual report	Executive	8 Nov 2017	Board of Governors	23 Nov 2017	Mandy Eddolls

Agenda Item	Consider By	Date	Decision By	Date	Lead Officer
Corporate strategy progress report			Board of Governors	23 Nov 2017	Pat Bailey
External audit letter of representation	Executive Audit Committee	25 Oct 2017 9 Nov 2017	Board of Governors	23 Nov 2017	Richard Flatman
External audit findings	Executive Audit Committee	25 Oct 2017 9 Nov 2017	Board of Governors	23 Nov 2017	Richard Flatman
Audit Committee annual report	Executive Audit Committee	1 Nov 2017 9 Nov 2017	Board of Governors	23 Nov 2017	James Stevenson
Annual report and accounts	Executive Audit Committee Finance, Planning and Resources Committee	25 Oct 2017 9 Nov 2017 14 Nov 2017	Board of Governors	23 Nov 2017	Richard Flatman
Prevent annual return	Executive	8 Nov 2017	Board of Governors	23 Nov 2017	Ian Mehrtens
HEFCE annual accountability return	Executive	8 Nov 2017	Board of Governors	23 Nov 2017	Richard Flatman
Quality assurance return to HEFCE	Academic Board Audit Committee	1 Nov 2017 9 Nov 2017	Board of Governors	23 Nov 2017	Shân Wareing
Reports on decisions of committees			Board of Governors	23 Nov 2017	James Stevenson

Agenda Item	Consider By	Date	Decision By	Date	Lead Officer
Corporate risk register	Operations Board Audit Committee	17 Oct 2017 9 Nov 2017	Board of Governors	23 Nov 2017	Richard Flatman
Modern slavery act statement	Audit Committee	9 Nov 2017	Board of Governors	23 Nov 2017	James Stevenson
Non regular items					
Chancellor appointment			Board of Governors	23 Nov 2017	Jerry Cope
Group structure recommendations			Board of Governors	23 Nov 2017	Jerry Cope
Digitally enhanced learning report	Executive	1 Nov 2017	Board of Governors	23 Nov 2017	Shân Wareing
March 2018					
Regular items					
Reports on decisions of committees			Board of Governors	15 Mar 2018	James Stevenson
Corporate risk register	Operations Board Audit Committee	23 Jan 2018 8 Feb 2018	Board of Governors	15 Mar 2018	Richard Flatman
Vice Chancellor's report			Board of Governors	15 Mar 2018	David Phoenix

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Chief Financial Officer's report			Board of Governors	15 Mar 2018	Richard Flatman
Non regular items					
Compliance with CC20	Executive Finance, Planning and Resources Committee	24 Jan 2018 27 Feb 2018	Board of Governors	15 Mar 2018	Nicole Louis
April 2018 - strategy day					
Digitally Enhanced Learning update			Board of Governors	26 Apr 2018	Shân Wareing
May 2018					
Regular items					
Vice Chancellor's report			Board of Governors	17 May 2018	David Phoenix
Corporate strategy progress report	Operations Board	17 Apr 2018	Board of Governors	17 May 2018	Pat Bailey
Chief Financial Officer's report			Board of Governors	17 May 2018	Richard Flatman
Board strategy day report			Board of Governors	17 May 2018	Jerry Cope

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SU election results			Board of Governors	17 May 2018	Shân Wareing
Reports on decisions of committees			Board of Governors	17 May 2018	James Stevenson
Corporate risk register	Operations Board	17 Apr 2018	Board of Governors	17 May 2018	Richard Flatman
July 2018					
Regular items					
Vice Chancellor's report			Board of Governors	12 Jul 2018	David Phoenix
Chief Financial Officer's report			Board of Governors	12 Jul 2018	Richard Flatman
Board and committee membership			Board of Governors	12 Jul 2018	James Stevenson
Five year forecasts	Executive Finance, Planning and Resources Committee	6 Jun 2018 26 Jun 2018	Board of Governors	12 Jul 2018	Richard Flatman
Budget	Executive Finance, Planning and Resources Committee	6 Jun 2018 26 Jun 2018	Board of Governors	12 Jul 2018	Richard Flatman

Agenda Item	Consider By	Date	Decision By	Date	Lead Officer
Reports on decisions of committees			Board of Governors	12 Jul 2018	James Stevenson
Corporate risk register	Operations Board Audit Committee	22 May 2018 7 Jun 2018	Board of Governors	12 Jul 2018	Richard Flatman

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