



**Minutes of the meeting of the Student Experience Committee
held at 2.00 pm on Wednesday, 12 October 2016
1B27 - Technopark, SE1 6LN**

Present

Sodiq Akinbade
Steve Baker
Christabel Charles
Kirsteen Coupar
Mel Godfrey
Scott Ideson
Elena Marchevska
Carol Rose
Shân Wareing

Apologies

Temi Ahmadu

In attendance

Saranne Weller
Joe Kelly
Rosie Holden
Jamie Jones
Sue Turnbull

1. Welcome and apologies

The Chair welcomed members to the meeting. The above apologies were noted.

2. Minutes of the previous meeting

The committee approved the minutes of the meeting held on 3 May 2016.

3. Matters arising

The Chair updated the committee on the Action points.

- Minute 7: this is addressed in the agenda
- Minute 9: no responses had been received regarding student representation on staff equality networks; the invitation remains open.
- Minute 11: the review indicated there were no concerns following the changes to the library fines policy.

4. **Student-led projects**

The committee discussed the report and a presentation on student-led projects in 2015-16. The committee noted the need to maintain student autonomy in future projects while providing the necessary staff support to achieve more rigorous outcomes.

The committee agreed to continue the projects in 2016-17, and CRIT / SU are working together on this; members were invited to suggest suitable projects.

5. **Learning Pathway update**

The committee discussed the outline implementation plan of the Educational Framework (previously Learning Pathway). The committee noted that the plan is to consult academic staff, students and employers to develop the framework and implement it over the next two years.

6. **Student Communications Plan**

The committee discussed the Student Communications Plan which would be fully developed during the course of the year. Members were invited feedback to Sue Turnbull on the effectiveness of various platforms, including MyLSBU and Moodle.

The committee requested an update on digitally enhanced learning at its next meeting.

7. **Student Engagement and changes to withdrawal and course changes**

The committee discussed the report and noted that a full communications plan will be rolled out advising staff and students on Student Engagement and Attendance Monitoring processes.

8. **Nominations for National Teaching Fellowship Awards, 2017 (verbal)**

The committee noted the normal annual submission date for the National Teaching Fellowship awards in January had changed and that last year's nominations had not yet been announced. Further information on an amended nomination timetable is expected with a likely submission date of July.

9. **National Student Survey review**

The committee discussed a review of the NSS results for 2016. The committee welcomed the report and noted that emphasis would be placed on developing actions at School and course level and examples of good practice would be shared across LSBU. It was suggested that 'organisation and management' might be an appropriate theme for student-led projects.

10. **HEPI student mental health report**

The committee noted and discussed the report on student mental health by HEPI. It was agreed to establish a working group to consider the issues in the report and the implications for LSBU. The working group would report to the next meeting.

11. **Issues impacting part-time students (verbal)**

The committee discussed the list of issues presented to the Chair in advance of the meeting who agreed to respond to the issues raised outside the meeting and report back to the committee.

12. **Review of membership, Terms of Reference and Schedule of Work**

The committee discussed its membership, terms of reference, and annual business plan for 2016-17. The committee agreed to recommend that the Director of the Centre for Research Informed Teaching becomes a member of the committee.

The committee noted that under its Terms of Reference, a further two co-opted places were available to student members. Student representatives were invited to consider additional nominations which would reflect different student groups or aspects of student life.

The committee agreed it would consider a standing item on LSBU estates and the relationship with student experience.

In light of the discussion, the Chair will propose revised Terms of Reference at the next meeting.

13. **Items from students**

No additional items from students were presented.

Date of next meeting
2.00 pm, on Wednesday, 1 February 2017

Confirmed as a true record

..... (Chair)

