

Property Committee self assessment										
QUESTIONNAIRE										
Scores: 1 = strongly disagree 2 = partly disagree 3 = partly agree 4 = strongly agree										
Mar-12	No of participants:				5					
Question title										
AREAS										
		Scores								
		1	2	3	4	TeamScore	Check	Ave		
1.a	Committee right size	0	0	1	3	15	4	3.75		
1.b	Sufficiently diverse	0	0	1	3	15	4	3.75		
1.c	Appropriate induction	0	2	2	0	10	4	2.50		
1.d	Mix of knowledge and skills	0	0	2	2	14	4	3.50		
1.e	Understand LSBU's mission	0	0	1	3	15	4	3.75		
2.a	Meetings sufficient number	0	0	3	2	17	5	3.40		
2.b	Meetings right length	0	1	0	4	18	5	3.60		
2.c	Good quality info	0	3	1	1	13	5	2.60		
2.d	Info distributed in timely manner	0	3	1	1	13	5	2.60		
5.a	Chair leads meetings well	0	0	1	4	19	5	3.80		
5.b	Chair manages relationships	0	0	0	5	20	5	4.00		
5.c	Chair encourages all to contribute	0	0	0	5	20	5	4.00		
6.a	Clear boundaries between committee and board	0	0	3	2	17	5	3.40		
6.b	Committee meets delegated responsibilities	0	0	3	2	17	5	3.40		
6.c	Committee communicates with board	0	0	1	4	19	5	3.80		
7.a	Clear boundaries between committee and exec	0	2	2	1	14	5	2.80		
7.b	Development of strategy constructive	0	1	1	3	17	5	3.40		
7.c	Chair communicates well with exec	0	0	2	3	18	5	3.60		
7.d	Exec communicates well with committee	0	2	2	1	14	5	2.80		
Key										
1	Committee size and composition									
2	Meetings of the committee									
5	The Chair									
6	Relationship of Committee and Board									
7	Relationship of Committee and Exec									
Free text answers										
Comments on Committee size and composition										
I fear that I have not been able to attend many meetings in person – so do not have comments on the size and composition of the committee. I cannot recall ANY induction – although it may be thought that as Chairman of the Audit Committee I should have needed none.										
I am not sure that it has always been easy to understand the role of property in the mission etc – but there had been at least one good presentation on the current estate strategy – which I greatly welcomed, appreciated and applauded										
As members are drawn from the Board of Governors – they should understand LSBU's mission and vision etc.										
Not sure whether new members need or get induction.										
some of the executive skills have proved to be lacking wrt producing a business case										
The Committee is of the right size, but I think it would be useful if the committee could invite another student representative/student governor. Having a second student governor would provide another perspective, and in the eventuality that I am unable to attend, representation would still be present.										
The committee relies on the knowledge and experience of the property committee chair, previously the Bd had two construction experts. The cttee may be further enhanced with the additional appointment of an additional construction expert as an independent governor. This was the situation in 2008/09.										
Comments on meetings of the committee										
On occasion the information provided has been inadequate – as has been evidenced by the difficulty of discussion. This appears partly to have been caused by a lack of appreciation of what the committee would expect to see.										
Latterly papers have been provided in good time – but not always										
My point about the number of papers is that there have been papers on the right subjects – but not always of the right quality.										
Some information arriving too close to meeting date and inadequate financial analysis										
Due to operational matters, ad hoc specific meeting need to be arranged, these have been facilitated as necessary over the last few years.										
Sufficient discussion around each agenda item										
I've not found any lack of opportunity for appropriate discussion in meetings										
Not a problem – the committee will have its say										
Sufficient but discussion could have been shorter with better quality papers										
In my opinion, I believe that the chair facilitates sufficient and thorough discussion around each agenda item.										
Agree this is the case.										
Sufficient monitoring of committee against planned strategic and operational targets										
No										
Too early to comment but monitoring process needed for Student Centre and Enterprise Centre										
I believe that the committee has implemented appropriate mechanisms to monitor the University's performance against planned strategic and operational targets, but I am unable to state whether these mechanisms have been adhered to.										
Yes, the committee receives an annual KPI report from the EMS data, and a regular operational report regarding activity regarding the estate.										
Comments of Chair										
My only hesitation here concerns the preparation for meetings – greater co-ordination between the chairman and the LSBU management team might have spotted in advance that the proposed papers would not be adequate to secure committee agreement to proposals – there may also have been a problem over the LSBU MT assuming that they had reached a more advanced point in the approval process than was the case – this too might have been eased by better chair-team discussion and agreement.										
In the end of course, I do not know how Ken has related to the MT and how happy he is about that – I would defer to his judgement – but I sense that more work needs to be done on this.										
To be honest, meetings at LSBU can often have the feel of a process being ground out for the sake of the process – with a sense of resentment if a committee dares to question or challenge – and, frankly, on occasion a difficulty in providing convincing answers to challenges which implies that the MT have not always thought of how their proposals would be seen.										
I may be over-stating this – and I apologise if colleagues feel that I have done so – but I am unnerved by the occasions on which one asks questions which appear obvious only to find that the answers do not readily appear										
Comments on committee relationship with Board										

