

Minutes of a Meeting of the Property Committee
held at 4pm on 17 September 2014
in Room 1B27, Technopark, London Road, London SE1

Present

Ken Dytor	Chairman
Prof David Phoenix	Vice Chancellor and Chief Executive
Andrew Owen	
Prof Shushma Patel	

In attendance

Prof Phil Cardew	Pro Vice Chancellor (Students and Education)
Richard Flatman	Chief Financial Officer
Ian Mehrtens	Chief Operating Officer
Carol Rose	Director of Estates
James Stevenson	University Secretary and Clerk to the Board of Governors
Michael Broadway	Governance Manager

Welcome and Apologies

1. Apologies had been received from David Longbottom, Sarah Mullally and Louisa Nyandey.

Conflicts of Interest

2. No interests were declared on any items on the agenda.

Minutes of the meeting of 7 May 2014

3. The committee approved the minutes from the meeting held on 29 January 2014 (paper **PC.07(14)**) and the proposed redactions for publication.

Matters arising

4. The committee noted that the Executive were looking at options regarding childcare arrangements for students (minute 12 of 7 May 2014 refers) and an update would be provided at the next meeting.
5. There were no further matters arising which were not covered elsewhere on the agenda.

Estates Development Strategy

6. The committee received a discussion paper on the long-term development of the estate. The estates strategy would be developed in accordance with the goals of the corporate strategy, 2015-2020. External consultants would be brought in to help develop the estates master plan.
7. A further discussion would take place at the Board strategy day of 23 April 2015.

Elephant and Castle regeneration

8. The committee noted an update on developments in the local area (paper **PC.13(14)**). The committee requested the Head of Estates Development to attend the next meeting to update the committee on the latest Elephant and Castle redevelopment plans.

K2 Heating, Air Conditioning and Ventilation Performance

9. The committee discussed an update on the energy performance of K2 (paper **PC.14(14)**). It was reported that the problems were due to a change in the original design during value engineering as part of the construction.
10. Investment of £280k was required to resolve the problems. A business case would be considered by the Executive at its meeting of 1 October 2014.

General estates matters

11. The committee noted an update on general estates matters (paper **PC.15(14)**). It was reported that valuations for Hugh Astor Court had been received and negotiations with Peabody were underway.
12. It was reported that the final account for the Student Centre project has yet to be settled.

Terms of Reference

13. The committee noted its terms of reference (paper **PC.16(14)**).

Committee Business Plan

14. The committee noted its annual business plan (paper **PC.17(14)**).

Date of next meeting

15. The committee noted that the next meeting would be held on Wednesday 28 January 2015 at 4pm.

There being no further business, the Chairman closed the meeting.

Confirmed as a true record:

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Chairman