

Minutes of a Meeting of the Major Projects & Investment Committee  
held at 4pm on Tuesday, 16 February 2016  
in the Boardroom, Technopark, London, SE1

**Governors Present**

Douglas Denham St Pinnock	Chair
Jerry Cope	Chair of Board of Directors
David Phoenix	Vice Chancellor and Chief Executive
Carol Hui	
Hilary McCallion	
Kevin McGrath	
Andrea Smith	Chair of Student Council
Abdi Osman	SU President

**Apologies**

Tony Roberts	Head of Technical Support
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**In attendance**

Pat Bailey	Deputy Vice Chancellor
Richard Flatman	Chief Financial Officer
Ian Mehrtens	Chief Operating Officer
James Stevenson	University Secretary and Clerk to the Board of Governors
Joanne Vas	Governance Assistant

**Welcome**

1. The Chair reported that this was a special meeting of the committee to discuss opportunities for LSBU to develop further education and higher apprenticeship provision.

**Declarations of interest**

2. No member declared an interest in any item on the agenda.

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

**Institute of Professional and Technical Education (IPTE) outline business case**

6. The committee discussed in detail the outline business case for an Institute for Professional & Technical Education (IPTE) (paper **MPI.02(16)**). An IPTE would create a route for Higher Apprenticeship (HA) courses at LSBU and would make the apprenticeship market more accessible for the University.

[REDACTED]

8. The committee reviewed the business case for the creation of an IPTE. From September 2016, the IPTE would be run as a virtual hub. A physical hub (through refurbishment of the Thomas Passmore Edwards library on the University's campus) could be an option in the future. Funding options for this site were being reviewed. If funding becomes available, a full business case for investment in the Thomas Passmore Edwards library would be brought to the committee.

9. The committee noted that an apprenticeship manager had been appointed and that marketing focusing on employer-sponsored education was being developed. The aim was to launch the IPTE in September 2016.

10. The committee supported the Executive in developing the IPTE.

**Date of next meeting**

11. The committee agreed that as there were no substantive items, the meeting of the Major Projects and Investment Committee scheduled for 3 March 2016 would be cancelled.
  
12. Accordingly, the next meeting of the committee would be 26 April 2016.

The Chair closed the meeting.

**Confirmed as a true record:**

..... (Chair)