

Meeting of the South Bank University Enterprises Ltd Board

4.00 pm on Monday, 5 November 2018
in 1B16 - Technopark, SE1 6LN

Agenda

<i>No.</i>	<i>Item</i>	<i>Pages</i>	<i>Presenter</i>
1.	Welcome and apologies		PI
2.	Declarations of interest <i>Members are requested to declare any interest in any item on the agenda.</i>		PI
3.	Minutes of the previous meeting	3 - 6	PI
4.	Matters arising		PI
Items to discuss			
5.	SBE quarterly report <ul style="list-style-type: none"> • Management accounts 	7 - 24	PI
6.	Budget 2018/19 (to approve)	25 - 26	PI
7.	Employment Agency <ul style="list-style-type: none"> • 6-monthly report 	27 - 32	KC
8.	Staff bonuses	33 - 34	PI
Year end approvals			
9.	Audit findings	35 - 42	RW
10.	Draft financial statements (to approve)	43 - 60	RW
11.	Letter of representation	61 - 70	RW
Items to note			
12.	Governance	71 - 82	MB
13.	Development of research and enterprise end to end bid and project management systems	83 - 88	PI
14.	Tenant Lease Renewal and Process	89 - 98	PI
15.	Annual declarations of interest	99 - 102	MB

Date of next meeting
2.00 pm on Tuesday, 29 January 2019

Members: Paul Ivey (Chair), Michael Cutbill and Richard Flatman
In attendance: Michael Broadway and Rebecca Warren

No. Item

Pages

Presenter