

Meeting of the Audit Committee

**4pm* on Thursday, 27 September 2012
in 1B27/1B33, London SE1**

*Pre meeting between committee members and the Internal Auditors only will take place at 3.45pm in 1B27/1B33

Agenda

	<i>Paper No.</i>	<i>Presenter</i>
1. Welcome and apologies <ul style="list-style-type: none">• To welcome Shachi Patel as a prospective co-opted member		Chair
2. Declarations of Interest		Chair
3. Minutes of the last meeting (for publication)	AC.37(12)	Chair
4. Matters arising		Chair
4.1 UK Border Agency Audit – feedback and actions (to consider)	AC.38(12)	PVC(E)
5. Internal Audit, 2011/12		
5.1 Internal Audit progress report (for monitoring)	AC.39(12)	PwC
5.2 Research (for monitoring)	AC.40(12)	PwC
5.3 Student Data Quality (for monitoring)	AC.41(12)	PwC
5.4 Quarter 3 Continuous Auditing Report (to consider)	AC.42(12)	PwC
5.5 Draft Quarter 4 Continuous Auditing Report (to note)	Oral report	PwC
5.6 Draft annual report, 2011/12 (to consider)	AC.43(12)	PwC
6. Internal Audit, 2012/13		
6.1 Continuous Auditing 2012/13 terms of reference (to review)	AC.44(12)	PwC
7. Risk and Control		
7.1 Review of Internal Controls (to consider)	AC.45(12)	EDF

8.	Other Matters		
8.1	Progress of the HESA Improvement Project (to note)	AC.46(12)	PVC(A)
8.2	FRS17 report assumptions (to approve)	AC.47(12)	EDF
8.3	HEFCE Audit on Return for Access to Learning Funds for HE Students (to consider)	AC.48(12)	PVC(A)
8.4	“Speak up” report (to consider)	AC.49(12)	Sec
8.5	Anti-fraud, bribery and corruption report (to consider)	AC.50(12)	EDF
8.6	Committee terms of reference (to review)	AC.51(12)	Sec
8.7	Annual Committee plan (to approve)	AC.52(12)	Sec
8.8	Matters to report to the Board following this meeting		Chair
9.	Any other business		Chair
10.	Date of next meeting: Tuesday, 30 October 2012 at 4pm		Chair

Members: Andrew Owen (Chair), Douglas Denham St Pinnock and Steve Balmont.

Observer: Shachi Patel (prospective co-opted member)

Internal Auditors: Justin Martin (PwC) and David Wildey (PwC).

With: Vice Chancellor, Pro Vice Chancellor (Academic), Pro Vice Chancellor (External), Executive Director of Finance, University Secretary and Clerk to the Board of Governors, Director of Internationalisation (for item 4.1) and Governance Officer.